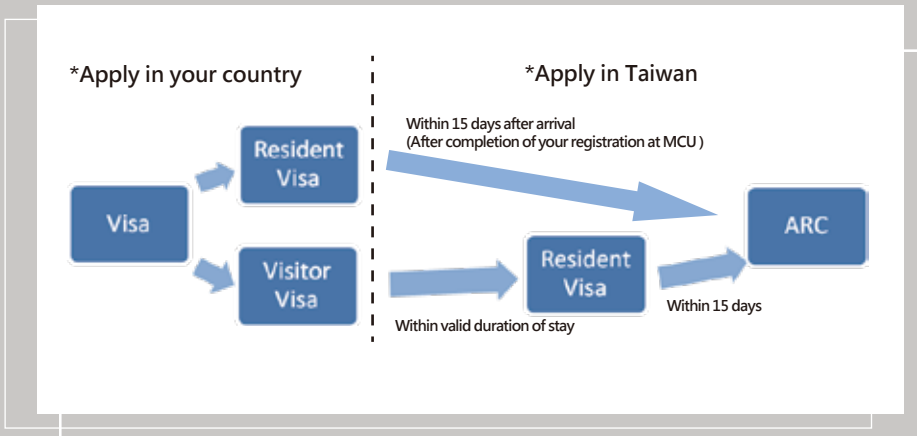


THERE ARE TWO TYPES OF VISAS: VISITOR VISA and RESIDENT VISA.



[Alien Resident Certificate (ARC): serve as your identification card with legally status in Taiwan.]

➤ If entering Taiwan on a Visitor Visa with the mark FS:

If entering Taiwan on a Visitor Visa with the mark FS issued by an ROC overseas mission, within visa valid date, you may submit the following required documents to change your Visitor Visa into a Resident Visa at the Bureau of Consular Affairs.

➤ Resident Visas for foreign students requirements and description

1. Passport and one photocopy of the passport: The passport must be valid for at least 6 months and there are blank pages left in it. One photocopy of the passport bio-page including the holder's picture is required.
2. Application form: Go to website: <https://visawebapp.boca.gov.tw/>. Fill out the application form online and print it out. Make sure the application form shows a bar code on it. Sign the application form.
3. Two color passport-size photos: Paste on the application form two color passport-size photos with a white background taken within 6 months.
4. Ming Chuan University's acceptance letter.
5. Ming Chuan University's student Identification card and one photocopy of the student Identification card.
6. Highest education diploma and transcripts: Foreign diplomas and transcripts must be authenticated by an R.O.C. (Taiwan) overseas mission. For diplomas and transcripts in languages other than Chinese or English, a Chinese- or English-translation version is also required. The original-language diploma, transcript, and accompanying Chinese- or English-translation must be authenticated by an R.O.C. (Taiwan) overseas mission.
7. Original and one photocopy of proof of financial support: Proof of financial support from other countries must be authenticated by an R.O.C. (Taiwan) overseas mission.

8. Original and one photocopy of health certificate:

- (1) The health certificate should be issued within 3 months by one of the local hospitals designated by the Centers for Disease Control of Ministry of Health and Welfare of the R.O.C. (Taiwan) or a foreign hospital. Health certificates issued by foreign hospitals must be authenticated by an R.O.C. (Taiwan) overseas mission.
- (2) Visit the website of the Centers for Disease Control at <http://www.cdc.gov.tw/english/index.aspx> for health checkup items and the list of designated local hospitals.

*The Bureau of Consular Affairs or the Central Taiwan Office may arrange an interview with the applicant or request other supplementary documents.

➤ If entering Taiwan on a Resident Visa with the mark FS (or those who have obtained a resident visa in Taiwan after a change of visa):

You are required to apply for an Alien Resident Certificate (ARC) and multi re-entry at the local office of Ministry of Interior National Immigration Agency within 15 days of your arrival or obtaining your visa.

➤ Documents to apply for an Alien Resident Certificate (ARC) and multi re-entry permit:

1. Completed application form
2. Passport valid for at least 6 months (original and one photocopy)
3. One 4.5 by 3.5 inch head & shoulder photo in color with a white background (taken within the last six months)
4. Original Student ID and one photocopy
5. Enrollment Certificate
6. Residence Certificate in Taiwan (Housing contract in Taiwan)
7. Application fee: NT\$1,000 (ARC needs to be extended each year)
8. Other supporting documents may also be requested by the office of National Immigration Agency, Ministry of Interior. For example, official proofs/documents for MOFA scholarship holders or ICDF scholarship recipients.

➤ Contact Information

*Ministry of Foreign Affairs-Bureau of Consular Affairs

Office Hour: 08:30~17:00, Monday to Friday
3Fl., No. 2-2, Sec 1, Chi-Nan Rd., Taipei, Taiwan
Tel: +886-2-2343-2888
Website: <http://www.boca.gov.tw/mp?mp=1>

*Taipei City Immigration Office (National Immigration Agency)

Office Hours: Monday ~ Friday 08:00-17:00
1Fl., No.15, Guangzhou St., Taipei, Taiwan 100
Tel: +886-2-2388-9393, +886-2-2389-9983
Website: <http://www.immigration.gov.tw/welcome.htm>