

INSTRUCTIONS FOR DOWNLOADING TUITION FEES STATEMENT

下載繳費單說明

STEP 1 連結至銘傳大學學雜費專區 Link to MCU website

<http://bpsp.mcu.edu.tw/mrmcu/frmMRMCU01101.aspx>



The screenshot shows the '學雜費專區' (Tuition Fee Special Area) website. The main heading is '學雜費專區—列印繳費單 Print the Bill'. On the left, there is a sidebar with several menu items: '列印繳費單 Print the Bill', '繳費狀態 Query of Payment Record', '列印歷史證明單 Print the Hisoical Receipt', 'WebATM即時繳款 Pay by ATM Transfer', '信用卡繳款 Pay by Credit Card', '陸生繳費專區 Mainland Chinese Student Payment Service Counter', and '列印操作說明 Notes on Printing the Bill'. A red arrow points to the '列印繳費單 Print the Bill' option. The main content area contains a form with '學號: Student ID No.' and '驗證碼: words' input fields, a '重新整理' (Refresh) button, and two buttons: '列印繳費單 Print the Bill' and '清除重填 Clear'. Below the form, there are instructions in Chinese and English regarding the printing process and the use of Adobe Reader.

STEP 2 輸入學號及驗證碼 Enter your student ID number and verification words



This screenshot is similar to the previous one, showing the same website interface. However, a red arrow now points to the '學號: Student ID No.' and '驗證碼: words' input fields in the form, indicating the next step in the process.

STEP 3 點選列印繳費單 Click Print the Bill

學號: 1101470
Student ID No.

繳費碼: words: R2LR4

R2LR4

重新整理

列印繳費單 Print the Bill

清除重填 Clear

一、繳費單需於繳費期間且應繳金額大於0才可補印。
二、繳費單請盡量以雷射印表機列印，若印表機列印出之條碼模糊，請利用繳費單上之繳款帳號，透過信用卡或ATM繳款。
三、下載後無法開啟檔案，請安裝閱讀PDF的軟體(Adobe Reader)，您可至Adobe官方網站下載。

一、The fee statement is only available for printing during the payment period, and the total fee must be greater than NT\$0.
二、Please use laser printer for printing. If the barcode is not viewable, please make the payment through credit card or ATM transfer with the payment account stated on the fee statement.
三、If you cannot view the fee statement or payment receipt after download, please install Adobe Reader to view the PDF files. Download Adobe Reader here <http://www.adobe.com/tw/>.

STEP 4 選取繳款單 Select BILL PDF

學號 Student ID Num: [redacted]
班級 Class: [redacted]
姓名 Name: [redacted]

繳費項目 Fee Category	應繳金額 Amount Due	繳費日期 Date Of Payment	納繳結果 Record Of Payment	繳款單 Bill (PDF)	繳款單(網頁) Bill (Webpage)
註冊費 Registration Fees	41,703			繳款單	繳款單(網頁)

STEP 5 開啟 PDF 檔案 Click to open PDF file.



STEP 6 存檔繳費單 Save the file

銘傳大學109學年度第2學期 各項費用繳費單(Ming Chuan University 2020-21 Academic Year 2nd Semester Itemized Fees Statement)					
班級: #	學號: (姓名:	繳款帳號:		
Class Sect.:	Student ID number:	Student Name:	Fee Acct No:		
項目名稱	Fee Category	金額	Amount	減項	Reduction
學費 Tuition(可貸)		39,801	0		
雜費 Fee(可貸)		13,582	0		
部分學雜費 Credit Home-based Tuition(可貸)		0	0		
電腦及網路通訊使用費(可貸) Computer & Internet communication Fee		1,000	0		
語言實習費 Language Lab Fee		750	0		
平安保險費 Accident Insurance Fee(可貸)		210	0		
住宿費 Dormitory Fee(可貸)		0	0		
教育學程費 Teacher Ed Program Fee		0	0		
境外生醫療費 Overseas Student's National Health Insurance Fee		5,782	0		
境外生醫療保險費 Overseas Student's Medical Insurance Fee		0	0		
應繳金額 Amount Due: NT\$61,125					
			總金額: Total Amount: NT\$61,125	收訖戳記 Verification of Payment	
			減項金額: Total Reductions: NT\$0		
			應繳金額: Amount Due: NT\$61,125		
			可向台北富邦銀行申貸就學貸款總金額: NT\$54,593		

STEP 7 轉帳學費金額到銘傳大學帳戶 Transfer tuition fees to MCU account

銘傳大學帳戶

Ming Chuan University Bank Account

銀行名稱 BANK NAME : 台北富邦銀行大同分行
TAIPEI FUBON COMMERCIAL BANK
TA TUNG BRANCH

銀行地址 BANK ADDRESS : 186, SEC. 3, CHUNGKING N. RD. TAIPEI, TAIWAN.
 銀行電話 BANK TEL: (886)-2-2592-9282
 快捷碼 SWIFT CODE : TPBKTWTP
 帳號 BENEFICIARY'S A/C NO : 3801-0101-0241
 戶名 BENEFICIARY'S A/C NAME : 財團法人銘傳大學 MING CHUAN UNIVERSITY
 聯絡電話 BENEFICIARY'S TEL : (886)-2-2882-4564 ext 2250

說明 NOTICE

- 1 請在匯款單上註明學生姓名與學號。
For tracking purpose, please note down Student's Name and MCU Student ID Number in bank transfer.
- 2 請將匯款單正本帶回來台灣。
Bring the original bank transmission proof to Taiwan.
- 3 匯款美金金額，舉例：
如果你的學雜費台幣 54,000 -> 建議匯款美金 1,950
如果你的學雜費台幣 65,000 -> 建議匯款美金 2,350

跨國匯款手續費由學生自付，俟入境居家檢疫結束正式實體入學後，依據匯款銀行水單當日匯率計算學費確切金額，多退少補，匯款多餘時學校會退還台幣給學生，匯款不足時學生應補繳缺少的台幣金額給學校。

Transfer tuition fees in US dollars:

For example, if your tuition fees is NT\$54000, please transfer US\$1950. If your tuition fees is NT\$65000, please transfer US\$2350.

Any bank service and transmission charge shall be paid by students him/herself.

After completing quarantine and returning to campus, students will be informed about the amount that is successfully received by the university, based on the exchange rate on the date of the transmission. If the amount is less than the requested, students shall make up the missing amount in NTD cash. If the amount exceeds more than the requested, the surplus will be returned to students.