# MCU On-Line Application Procedure

銘傳大學外籍生網路申請 示意圖

#### MCU On-Line Application Procedure

#### 銘傳大學外籍生網路申請 示意圖

Read international application (degree-seeking) information (<a href="http://iee.mcu.edu.tw/en">http://iee.mcu.edu.tw/en</a>) before you start your application.

When finish reading, check the square that says "I accept the Provision of Personal Information". Then, click the blue button at the bottom that says "New User" to continue the application procedure.

#### On-Line Application System

網路報名(http://apply.mcu.edu.tw/)

在申請前,先閱讀國際學生申請須知(http://iee.mcu.edu.tw/)。 然後閱讀[個人資料提供同意書],並在方框內點接受。 最後點選藍色的[申請]鍵,開始你的入學申請。

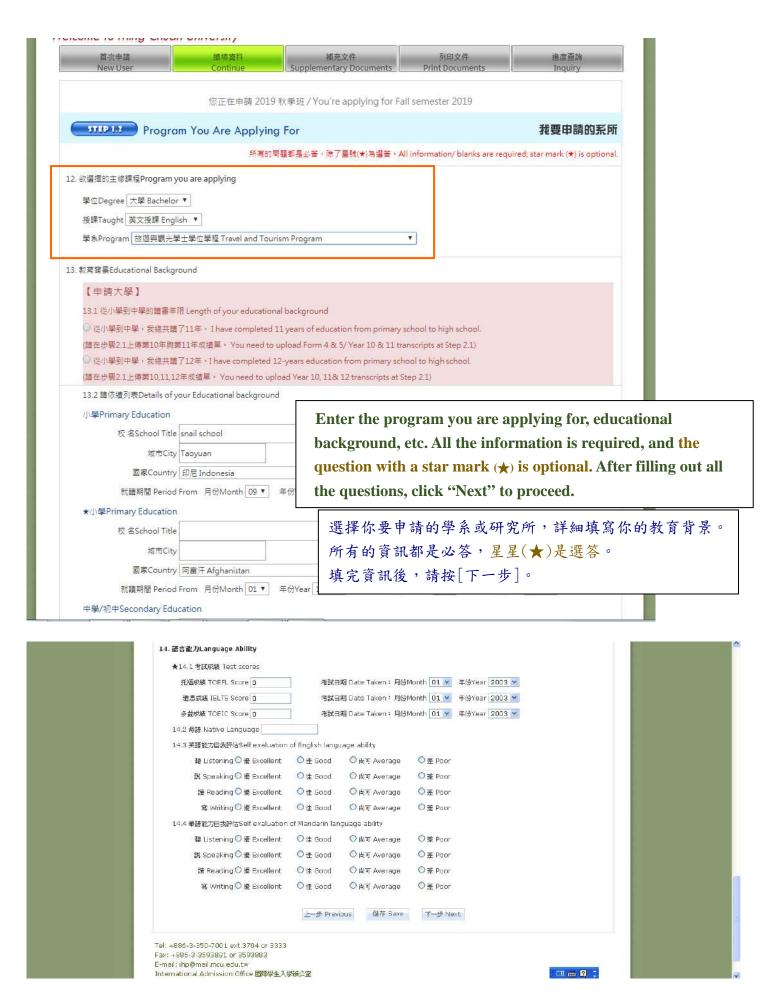




Enter a valid email address in the "Create user name" field. Then, type in the password twice.

在[建立帳號]輸入你常用的 Email 信箱,然後輸入兩次密碼。

My Persono	I Information			我的個人資料	
	所有的問題都是必答。除了星號(	(★)黨進答 - All Information/ blank	ks are required; sta	ar mark (★) is optional.	
1. 箱野 Prefix					
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	,			7	
2. 性別 Gender					
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3. ⊈ El Date of Birth					
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4. 出生地 Country of Birth					
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5. 國籍 Nationality 國籍 Nationality 安	哥拉 Angola	<u> </u>			
6. 建聚菱语 Passport No.					
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9. 永久地址 Permanent Address/ F	lome Address				
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電子信稿 E-mail					
10. 父母姓名 Parents' Full Names					
∌ <b>‡</b>			<b>回籍</b>		
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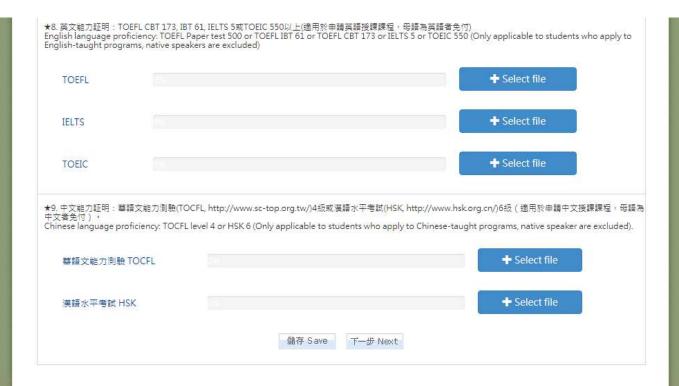
#### You cannot go back to study plan after clicked "Next".

按下一步前往 Step 2 資料上傳,無法回到讀書計畫。

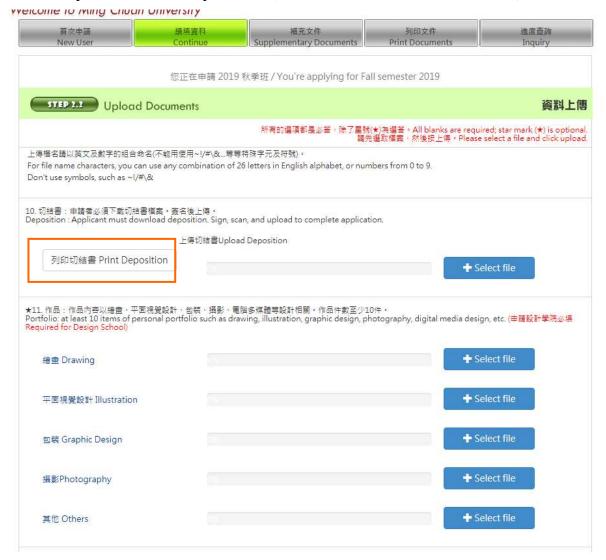


### Step 2: Upload the required documents 步驟 2: [資料上傳]

首次申請 New User	植填資料 Continue	補充文件 Supplementary Documents	列印文件 Print Documents	進度查詢 Inquiry
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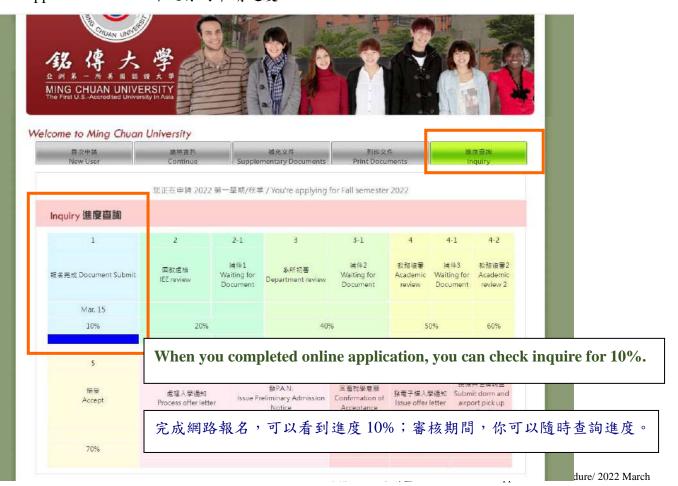
#### Print out the deposition, scan and upload. 列印切結書,親筆簽名後, scan 並上傳。



#### Click "Complete". 請按[完成]鍵



#### Check your application status. 確認你的申請進度



You will receive an email notice. 你會收到確認信.

MCU International Student Online Application System Notification 銘傳大學國際



學生線上報名系統通知 [1081480033] 🕨 🧤 🕮 🗴

ihp ihp@apply.mcu.edu.tw 透過 mcu.apply.coolstudy.org

上午11:29 (9 分鐘前)

寄給 我 ▼

關閉下列語言的翻譯功能:英文 🗙

#### Step 2: Finish Upload Documents資料上傳完成確認信

Congratulations! MCU International Student Online Application is completed successfully.

If you submit all required documents, we will notify the final result of your application within 10 weeks. If information or documents are missing, we will notify you to submit them as soon as possible

If you would like to contact us, please include your application number, nationality and applying program in your email.

If you are accepted by MCU, you can download official offer letter in the application system (http://apply.mcu.edu.tw/) approximately 2

weeks after receiving the Preliminary Admis With the offer letter, you can apply for a resid

When you successfully complete Step 2, you will receive an email notice automatically sent by the application system.

You can also check your application status v

This email notice will remind your Application Number.

恭喜您完成銘傳大學國際學生線上報名系統

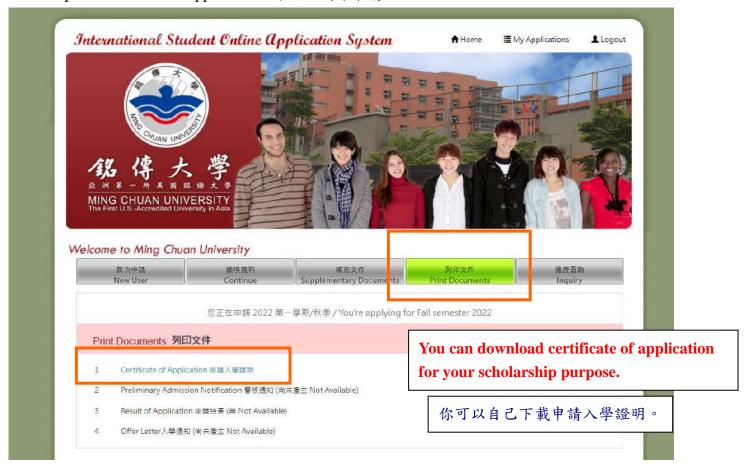
如果您的資料完整,錄取與否會在10週內Email通知。 如果你的文件不完整/或缺件,我們會盡快通知你補件。 若要與我們聯絡,請告知你的申請編號、國籍與申請學系。

完成步驟 2,你會收到一封系統自動發出的 email 確認信,告知你的申請編號。

申請者收到審核通知後2週,正式錄取通知信(offer letter)可以在報名系統(<u>http://apply.mcu.edu.tw/</u>)列印。 錄取通知信是申請台灣簽證(resident visa)時需要的文件。

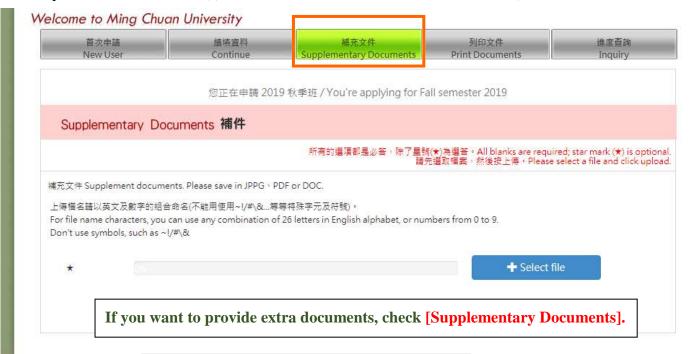
你也可以在報名系統查詢申請進度 < http://apply.mcu.edu.tw/apply/inquiry>-- 點選"進度查詢"

You can print Certificate of application. 你可以列印申請証明





How to provide extra document(s)? 如果你想提供額外文件,可以從補件上傳。

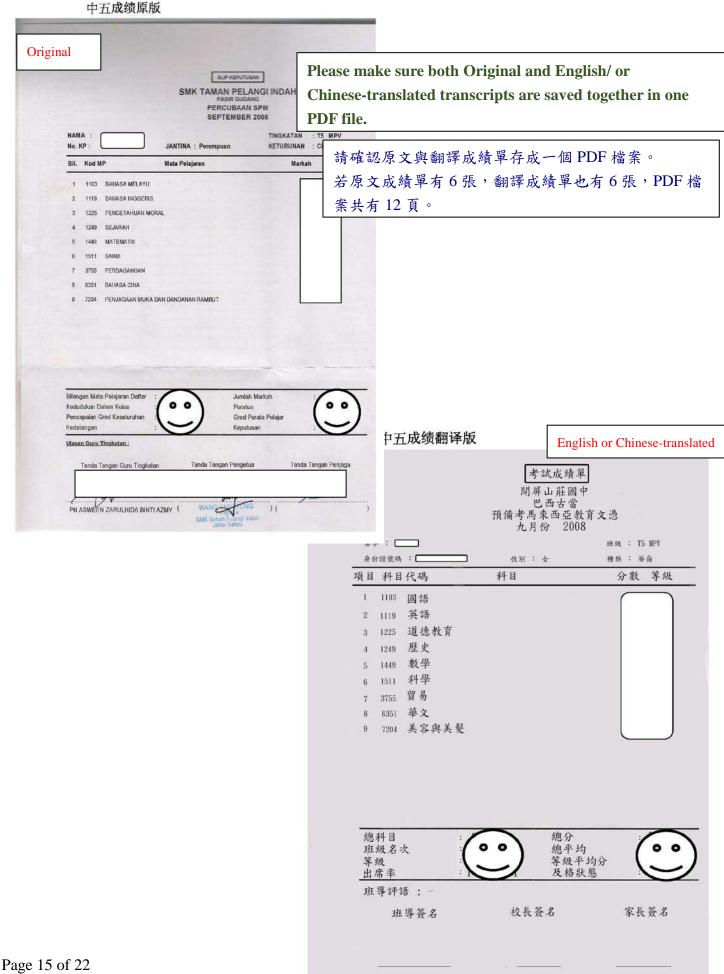


如果你要提供更多文件, 請從補充文件上傳。

#### Sample of Diploma and Transcripts 畢業證書與成績單範本



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#### Contact us if you have question 諮詢單位

銘傳大學國際教育交流處 International Student Admission Office

Vietnam, India, Philippines, Singapore & Outside-Asia Student Admission

越南、印度、菲律賓、新加坡與非亞洲區學生申請入學

Phone: +886-3-3507001 Ext. 5116, 3705

Email: oas@eta.mcu.edu.tw

Ms. Anne CHAN

Asia Student Admission 亞洲區學生申請入學

Phone: +886-3-3507001 Ext. 3704, 3703

Email: ihp@mail.mcu.edu.tw

Ms. Yvonne LIN

Website: <a href="http://iee.mcu.edu.tw/en">http://iee.mcu.edu.tw/en</a>

網址:<u>http://iee.mcu.edu.tw</u>

### 銘傳大學外籍生網路申請 跨季登入

## MCU On-Line Application for Postponement of Study

#### 銘傳大學外籍生網路申請 跨季登入 MCU On-Line Application for Postponement of Study

如果你曾經申請銘傳入學/已經有帳號,想要跨季/延後你的申請入學,請從 My Application 登入

If you have applied to MCU before and already have a user name, please start from my application.

Website: <a href="https://apply.mcu.edu.tw/">https://apply.mcu.edu.tw/</a>

Start from My Application

Key in your user name and password



#### 下列(A)或(B)是會發生的狀況:

#### Either (A) or (B) situation will happen.

(A)國教處協助轉換申請季節,你會收到 email 通知新的申請編號。

International office changes/postpones your application to the next admission entry. You will receive email notification with your new application number from the system.



### MCU International Student Online Application System Notification [1101480080] ihp <ihp@apply.mcu.edu.tw>

回覆: ihp <ihp@mail.mcu.edu.tw> 收件者:

#### Change Semester Notification 改申請季節通知信

As requested, we have changed the entry semester you are applying for as follows:

你所要求更改申請季節已經確認如下。	
帳號 UserName lir 申請編號 Application Number 11 0 申請年度 Year/Season 2021/Fall semester 申請學系 Major Travel and Tourism Program 旅遊與觀光學士學位學程	

順頌 時祺,

銘傳大學 國際學生入學辦公室

Regards,

International Student Admission Office

Ming Chuan University

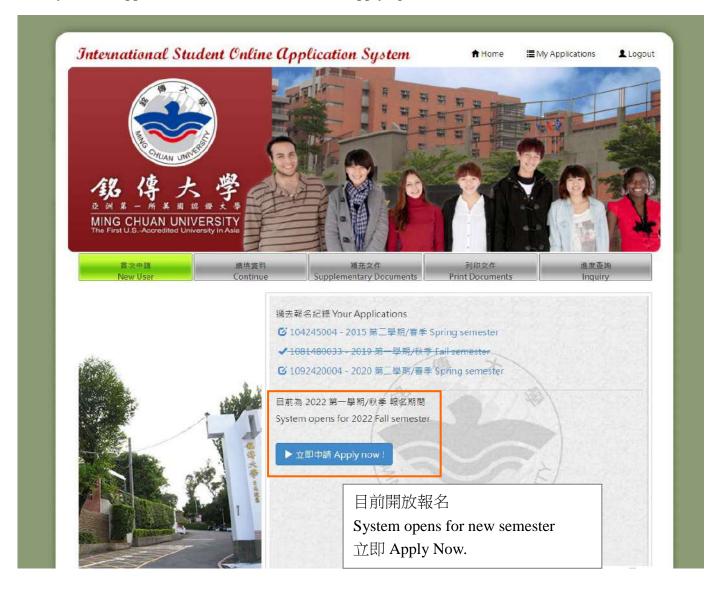
ihp@mail.mcu.edu.tw (Asia Student Admission)
oas@eta.mcu.edu.tw (Vietnam & Outside-Asia Student Admission)

- ※ 此郵件是系統自動傳送,請勿直接回覆此郵件。
- \*\*This message is automatically sent, please do not reply directly.



#### (B)你曾經申請銘傳,想要再次申請。

If you have applied to MCU before and want to apply again.



#### Step 1 填寫資料開始 Start a new application



You will receive an email notice. 你會收到確認信.

MCU International Student Online Application System Notification 銘傳大學國際學牛線上報名系統通知 [1081480033] ▶ №#■ ×



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**ihp** ihp@apply.mcu.edu.tw <u>透過</u> mcu.apply.coolstudy.org 寄給 我 ▼

上午11:29 (9 分鐘前)



י אני נאוניי

文A 英文 ▼ > 中文(繁體) ▼ 翻譯郵件

關閉下列語言的翻譯功能:英文 🗴

#### Step 2: Finish Upload Documents資料上傳完成確認信

Congratulations! MCU International Student Online Application is completed successfully.

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If you would like to contact us, please include your application number, nationality and applying program in your email.

If you are accepted by MCU, you can download official offer letter in the application system (http://apply.mcu.edu.tw/) approximately 2

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You can also check your application status v

This email notice will remind your Application Number.

恭喜您完成銘傳大學國際學生線上報名系統

如果您的資料完整,錄取與否會在10週內EmaiI通知。 如果你的文件不完整。或缺件,我們會盡快通知你補件。 若要與我們聯絡,請告知你的申請編號、國籍與申請學系。 完成步驟 2,你會收到一封系統自動發出的 email 確認信,告知你的申請編號。

申請者收到審核通知後2週,正式錄取通知信(offer letter)可以在報名系統(<u>http://apply.mcu.edu.tw/</u>)列印。 錄取通知信是申請台灣簽證(resident visa)時需要的文件。

你也可以在報名系統查詢申請進度 < http://apply.mcu.edu.tw/apply/inquiry>-- 點選"進度查詢"