

銘傳大學外籍生網路申請 搶先看

MCU On-Line Application Procedure

The screenshot shows the application portal for Ming Chuan University. At the top, there are navigation buttons: '首次申請 New User' (highlighted in green), '續填資料 Continue', '補充文件 Supplementary Documents', '列印文件 Print Documents', and '進度查詢 Inquiry'. Below this is a large text area with a light background. On the left side of this area is a photograph of the university's entrance. The main text area contains the following content:

Welcome to MCU international student online application system.

1. The system is for International Degree-Seeking Student.
2. System opens from March 1 to May 31 for Fall semester admission; and November 1 to 30 for Spring semester admission.
3. Please read international admission information <http://iee.mcu.edu.tw/en/node/154> before you start your application.
4. Please read [MCU On-Line Application Procedure](#) and get familiar with application process before you start your application.
5. For the web browser, please use Google Chrome ([Download](#)) or Firefox ([Download](#)).
6. You need to create a user name. Please use your E-mail as your user name and set up your password.
7. DO NOT SEND ANY PAPER DOCUMENTS TO THE ADMISSIONS OFFICE.

歡迎進入銘傳大學國際學生報名系統。

1. 本系統是提供學位生 (degree-seeking student) 報名。
2. 本系統開放時間為每年3月1日至5月31日 (秋季班申請入學)、11月1~30日 (春季班申請入學)。
3. 在開始填入您的個人資料前，請先瀏覽 (<http://iee.mcu.edu.tw/zh-hant/node/91>) 瀏覽本校國際學生申請資訊。
4. 瀏覽器請使用 Google Chrome ([下載Chrome](#)) 或 Firefox ([下載firefox](#))。
5. 你需要建立一個帳號。請用你的email當作帳號與設定密碼。
6. 請不要郵寄申請文件給銘傳大學。

我接受個人資料提供同意書 I accept the Provision of Personal Information

Read international admission information

(<http://iee.mcu.edu.tw/en/node/154>) before you start your application.

When finish reading, check the square that says “I accept the Provision of Personal Information”. Then, click the blue button at the bottom that says “New User” to continue the application procedure.

在申請前，先閱讀申請須知 (<http://iee.mcu.edu.tw/zh-hant/node/91>)。

然後閱讀[個人資料提供同意書]，並在方框內點接受。

最後點選藍色的[申請]鍵，開始你的入學申請。



Enter a valid email address in the “Create user name” field. Then, type in the password twice.

在[建立帳號]輸入你常用的 Email 信箱，然後輸入兩次密碼。

銘傳大學外國學生入學申請

apply.mcu.edu.tw/index.php?apply/form/0

Google, an map, Teaching English and ..., 台灣銀行網路銀行, 博客來網路書店, 郵遞區號查詢, 鉅亨網-匯率, 綠碧紅茶苑, 維基百科, 臺北市地理資訊, 蕃薯藤, EMS

您希望 Google Chrome 儲存密碼嗎? 儲存密碼

STEP 1.1 My Personal Information 我的個人資料

所有的問題都是必答，除了星號(★)為選答。All information/ blanks are required; star mark (★) is optional.

- 1. 稱謂 Prefix**
英文姓名 Name (as it appears on your passport 與護照上拼音一致)
姓 Family Name 名 Given/ Middle Name ★中文姓名 Chinese Name
- 2. 性別 Gender**
 男 Male 女 Female
- 3. 生日 Date of Birth**
月份 Month 日期 Date 年份 Year
- 4. 出生地 Country of Birth**
- 5. 國籍 Nationality**
國籍 Nationality
- 6. 護照號碼 Passport No.**

CH

銘傳大學外國學生入學申請

apply.mcu.edu.tw/index.php?apply/form/0

Google, an map, Teaching English and ..., 台灣銀行網路銀行, 博客來網路書店, 郵遞區號查詢, 鉅亨網-匯率, 綠碧紅茶苑, 維基百科, 臺北市地理資訊, 蕃薯藤, EMS

您希望 Google Chrome 儲存密碼嗎? 儲存密碼

國家 Country Number
 郵遞區號 Postal Code ★傳真 Fax No.
 電子信箱 E-mail

- 10. 父母姓名 Parents' Full Names**

父親 Father	姓 Family Name <input type="text"/>	名 Given/ Middle Name <input type="text"/>	國籍 Nationality <input type="text" value="安哥拉 Ar"/>
母親 Mother	姓 Family Name <input type="text"/>	名 Given/ Middle Name <input type="text"/>	國籍 Nationality <input type="text" value="安哥拉 Ar"/>

若您的雙親/父親或母親有台灣籍，請在步驟2.1上傳他們或他/她的台灣身份證。
Please upload your parent(s)' Taiwan ID card(s) at Step 2.1 if either or both of your parents is/are holding a Taiwan ID card(s).
- 11. 學費來源 Financial Support**
 自費 Self 國合會獎學金 Taiwan ICDF Scholarship
 家庭 Family, 關係 Relation 其它 Others, 請註明 Please specify
 台灣獎學金 Taiwan Government Scholarship

儲存 Save 下一步 Next

Tel: +886-3-350-7001 ext.3704 or 3333
 Fax: +886-3-3593891 or 3593883
 E-mail: iho@mail.mcu.edu.tw

Step 1:
Enter your personal information correctly. All information is required, and the question with a star mark is optional.
After filling in the information, click "Next" to proceed.

步驟 1: 請正確的填寫個人資訊。
 所有的資訊都是必答，星星(★)是選答。
 填完資訊後，請按[下一步]。

銘傳大學外國學生入學申請 | x

apply.mcu.edu.tw/applyform/1

Google taiwan map Teaching English and ... 台灣銀行網絡銀行 博客來網路書店... 郵遞區號查詢 鉅亨網-匯率 綠碧紅茶苑 維基百科 臺北市地理資訊... 蕃薯藤 EMS

STEP 1.2 Program You Are Applying For **我要申請的系所**

所有的問題都是必答，除了星號(★)為選答。 All information/ blanks are required; star mark (★) is optional.

12. 欲選擇的主修課程 Program you are applying

學位 Degree 大學 Bachelor

授課學系 Taught undergraduate program 中文授課 Chinese

財務金融學系 Finance

13. 教育背景 Educational Background

【申請大學】

13.1 從小學到中學的讀書年限 Length of your educational background

從小學到中學，我總共讀了11年，我高中畢業超過兩年。 I have completed 11 years of education from primary school to high school and graduated from high school for more than 2 years.

從小學到中學，我總共讀了11年，我高中畢業未滿兩年。 I have completed 11 years of education from primary school to high school and have graduated from high school for less than 2 years.

從小學到中學，我總共讀了12年。 I have completed 12-years education from primary school to high school.

13.2 請依續列表 Details of your Educational background

小學 Primary Education

校名 School Title

城市 City

國家 Country 安哥拉 Angola

就讀期間 Period From 月份 Month 01 年份 Year 1970 To 月份 Month 01 年份 Year 1970

銘傳大學外國學生入學申請 | x

apply.mcu.edu.tw/applyform/1

Google taiwan map Teaching English and ... 台灣銀行網絡銀行 博客來網路書店... 郵遞區號查詢 鉅亨網-匯率 綠碧紅茶苑 維基百科 臺北市地理資訊... 蕃薯藤 EMS

14. 語言能力 Language Ability

★14.1 考試成績 Test scores

托福成績 TOEFL Score 0 考試日期 Date Taken: 月份 Month 01 年份 Year 2003

雅思成績 IELTS Score 0 考試日期 Date Taken: 月份 Month 01 年份 Year 2003

多益成績 TOEIC Score 0 考試日期 Date Taken: 月份 Month 01 年份 Year 2003

14.2 母語 Native Language

14.3 英語能力自我評估 Self evaluation of English language ability

聽 Listening 優 Excellent 佳 Good 尚可 Average 差 Poor

說 Speaking 優 Excellent 佳 Good 尚可 Average 差 Poor

讀 Reading 優 Excellent 佳 Good 尚可 Average 差 Poor

寫 Writing 優 Excellent 佳 Good 尚可 Average 差 Poor

14.4 華語能力自我評估 Self evaluation of Mandarin language ability

聽 Listening 優 Excellent 佳 Good 尚可 Average 差 Poor

說 Speaking 優 Excellent 佳 Good 尚可 Average 差 Poor

讀 Reading 優 Excellent 佳 Good 尚可 Average 差 Poor

寫 Writing 優 Excellent 佳 Good 尚可 Average 差 Poor

上一步 Previous 儲存 Save 下一步 Next

Tel: +886-3-350-7001 ext.3704 or 3333
Fax: +886-3-350-9901 or 350-9903

Enter the program you are applying for, educational background, etc. All the information is required, and the question with a star mark (★) is optional. After filling out all the questions, click “Next” to proceed.

選擇你要申請的學系或研究所，詳細填寫你的教育背景。所有的資訊都是必答，星星(★)是選答。填完資訊後，請按[下一步]。

銘傳大學外國學生入學申請 | x | Google 搜尋 | x

apply.mcu.edu.tw/apply/form/2

Google | taiwan.map | Teaching English and ... | 台灣銀行網路銀行 | 博客來網路書店... | 郵遞區號查詢 | 鉅亨網-匯率 | 綠碧紅茶苑 | 維基百科 | 臺北市地理資訊... | 蕃薯藤 | EMS

STEP 1.3 Autobiography and Study Plan **自傳與讀書計畫**

所有的問題都是必答，除了星號(★)為選答。 All information/ blanks are required; star mark (★) is optional.

15. 自傳 Autobiography

我的教育背景 My Education

我的家庭 My Family

我的家鄉 MY hometown

CH

銘傳大學外國學生入學申請 | x | Google 搜尋 | x

apply.mcu.edu.tw/apply/form/2

Google | taiwan.map | Teaching English and ... | 台灣銀行網路銀行 | 博客來網路書店... | 郵遞區號查詢 | 鉅亨網-匯率 | 綠碧紅茶苑 | 維基百科 | 臺北市地理資訊... | 蕃薯藤 | EMS

我的論文準備

PREPARATION FOR THE THESIS: What courses, independent studies, and other work have you done to prepare for the thesis?
What type of thesis do you plan to write (research, project, or creative)?
If you are prepared to do so at this time, discuss your thesis topic.

上一步 Previous | 儲存 Save | 下一步 Next

CH

Enter your autobiography and study plan (study plan for bachelor degree is optional). When finished, click “Next” to continue.

填寫你的自傳與讀書計畫(對申請大學部的申請者來說，讀書計畫是選答)。
填完資訊後，請按[下一步]。

銘傳大學外國學生入學申請 | apply.mcu.edu.tw/apply/form/3

STEP 1.4 Deposition and Survey 切結書與資訊來源

所有的問題都是必答，除了星號(★)為選答。All information/ blanks are required; star mark (★) is optional.

17 切結書 Deposition

請詳細閱讀並逐一確認 Please read it carefully and tick all boxes that apply

1. I hereby certify that I do not possess the nationality status from the Republic of China and have never held household registration at Taiwan since my birth.
本人保證不具中華民國國籍且自始未曾在台灣設有戶籍。

2. I hereby certify that I do not possess an overseas Chinese student status or Hong Kong/Macau resident status and have never previously applied to colleges/universities with the above-mentioned statuses in Taiwan.
本人保證不具僑生或港、澳永久居民身份且在台並未以僑生或港、澳生身份申請大學校院。

3. I hereby certify that the certificates of the highest-level diploma I provide are valid and authentic from my school, and they are equivalent to the degree level that universities/institutes offer in the Republic of China.
本人所提供之最高學歷畢業證書在畢業學校所在國家均為合法有效取得畢業資格，並所持之證件相當於中華民國國內之各級合法學校授予學位。

4. I hereby certify that I have not finished high school programs in Taiwan with international student status (excluding schools that enroll foreign residents in Taiwan or bilingual programs affiliated with local high schools), or ever dropped out/withdrew from colleges/universities in Taiwan due to behavior issues, poor academic performance or a conviction under the Criminal Code.
本人不曾在台以外國學生身份完成高中學校學程(外國僑民學校或台灣高中附設之雙語部/班不在此限制)，或未曾因操行、學業成績不及格或因犯刑事案件經判刑確定致遭國內大學校院退學。

5. I hereby authorize Ming Chuan University to verify any information provided above. I am willing to follow the rules and regulations of Ming Chuan University without any objections should the information provided be found untruthful.
上述所陳之任一事項同意授權貴校查證，如有不實或不符規定等情事屬實者，本人願依貴校相關規定辦理，絕無異議。

18. 您知道銘傳大學的資訊來源 - Your MCU information resource(s)

CH

銘傳大學外國學生入學申請 | apply.mcu.edu.tw/apply/form/3

18. 您知道銘傳大學的資訊來源 - Your MCU information resource(s)

平面媒體：如台灣學校簡介、報紙、雜誌、海報.....等 Press media : e.g. University Brochures, newspapers, magazines, posters...

電子媒體：如廣播、電視.....等 Electronic media: e.g. Broadcasting , TV

網際網路 Internet website

教育展 Education Fair

台灣政府/非官方機構 Official / Non-governmental organizations in Taiwan

★機構名稱 Organization Title

我國政府的政府/非官方機構 Official / Non-governmental organizations in your home country

★機構名稱 Organization Title

親友訊息 Relatives and friends

姐妹校 MCU partner school

私人機構 Company

其它 Others

上一步 Previous 儲存 Save 下一步 Next

Tel: +886-3-350-7001 ext.3704 or 3333
Fax: +886-3-3593891 or 3593883

Check the terms for deposition and survey carefully, and then click "Next" to proceed.

詳細閱讀切結書，並逐一勾選。
填完資訊來源後，請按[下一步]。

ihp <ihp@apply.mcu.edu.tw>
寄給我

3月4日 ☆

ihp
ihp@apply.mcu.edu.tw

[顯示詳細資料](#)

< Step 1: Finish Key In Information 資料輸入完成確認信 >

Welcome to login MCU International Student Online Application System
You've completed Step 1 Information Key In.
Now, you have to finish the step of "upload documents", and then your application review/ process will start.
Please login apply.mcu.edu.tw click "Continue"

Once you complete "upload documents", you will receive our confirmation email again.
If you have any questions or concerns, please contact International Education and Exchange Division ihp@mail.mcu.edu.tw directly. Thank you for your cooperation.

歡迎您登入銘傳大學國際學生線上報名系統
您已經完成第一階段個人資料輸入。
您必須完成第二階段"資料上傳"才會正式進入審核階段。
請登入 apply.mcu.edu.tw 選擇"續填資料"。

資料上傳完成後，你/你會收到第2封確認信。
如果您有問題，請直接聯絡國際教育交流處- ihp@mail.mcu.edu.tw。謝謝您的合作。

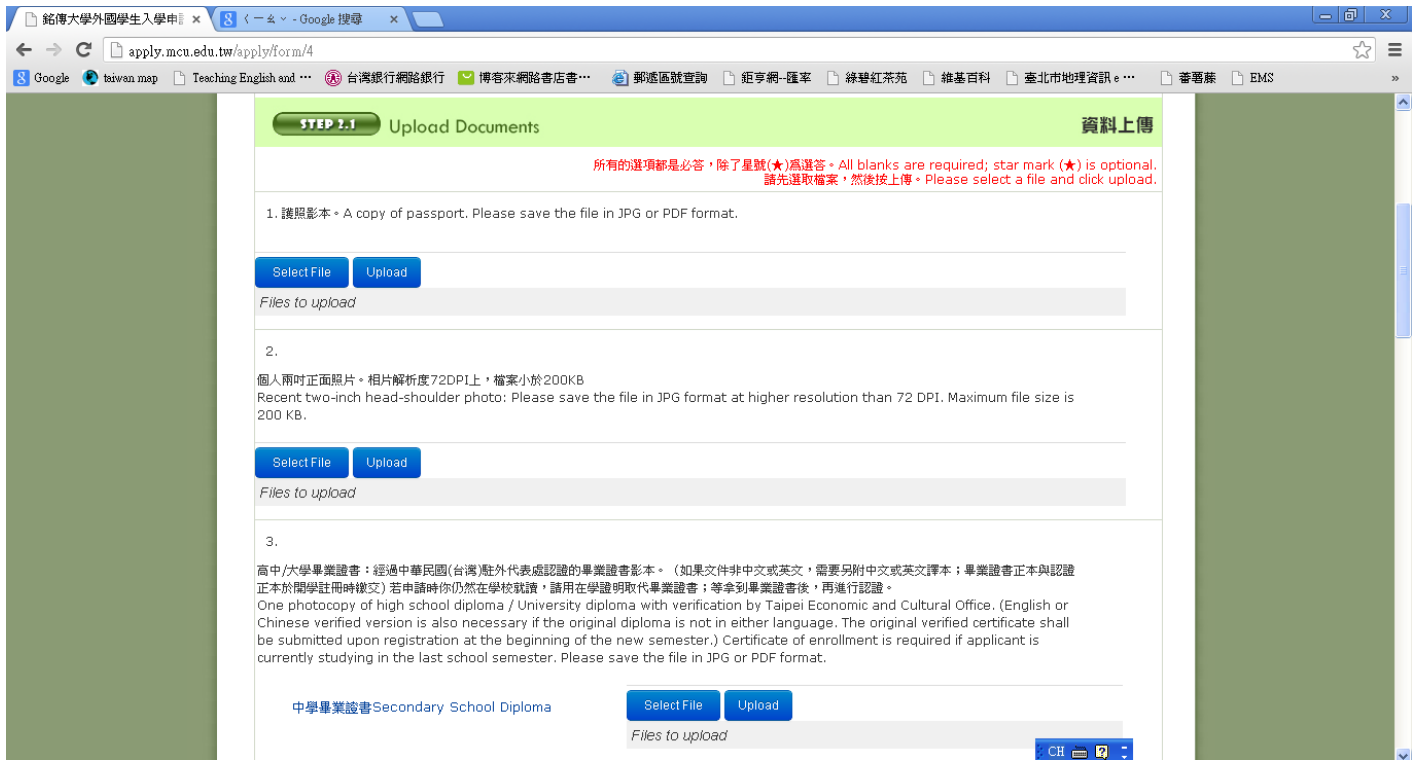
帳號 Username
密碼 Password 123456
申請編號 Application Number 102 2

順頌 時祺,
銘傳大學 國際學生入學辦公室
Regards,
International Student Admission Office
Ming Chuan University



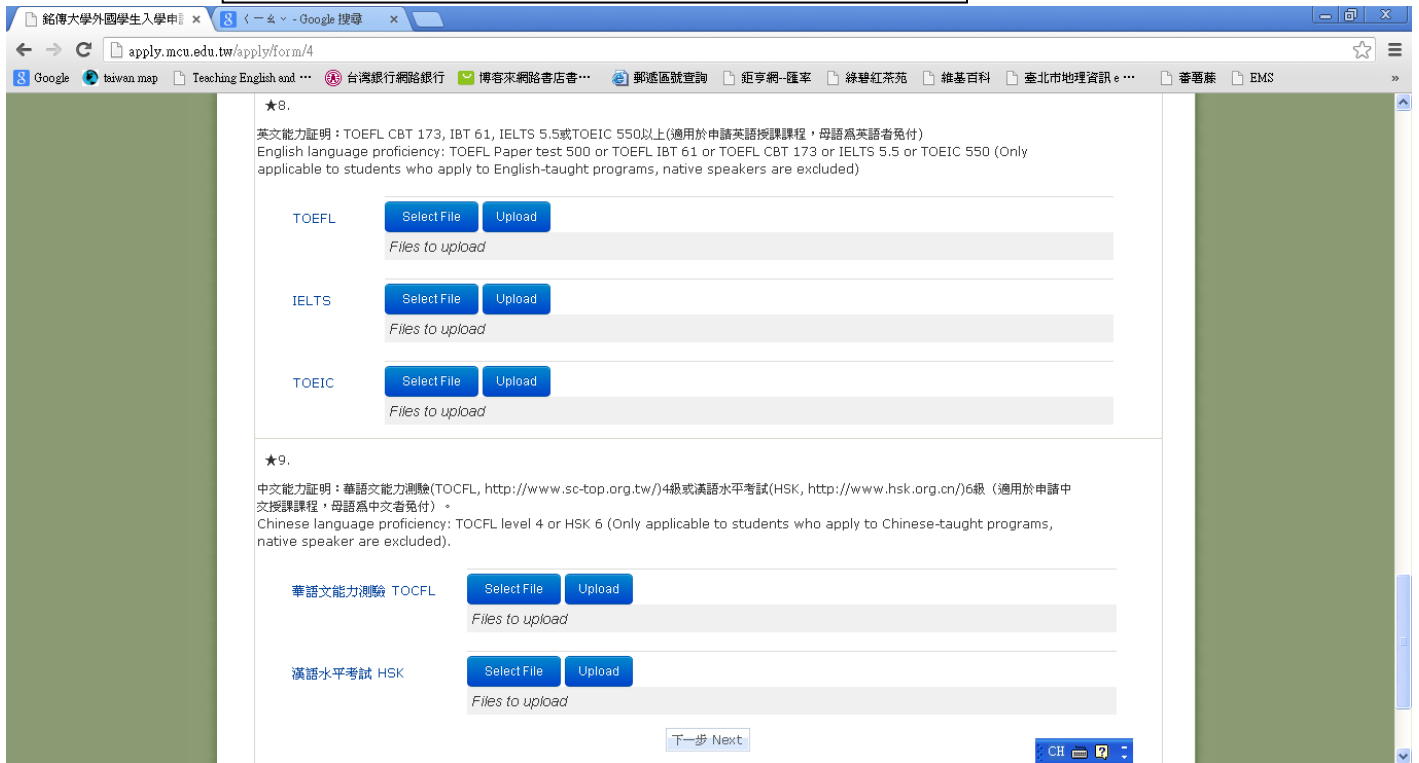
When you successfully complete Step 1, you will receive an email notice automatically sent by the application system. This email notice will remind your Application Number. Please continue Step 2 "upload documents".

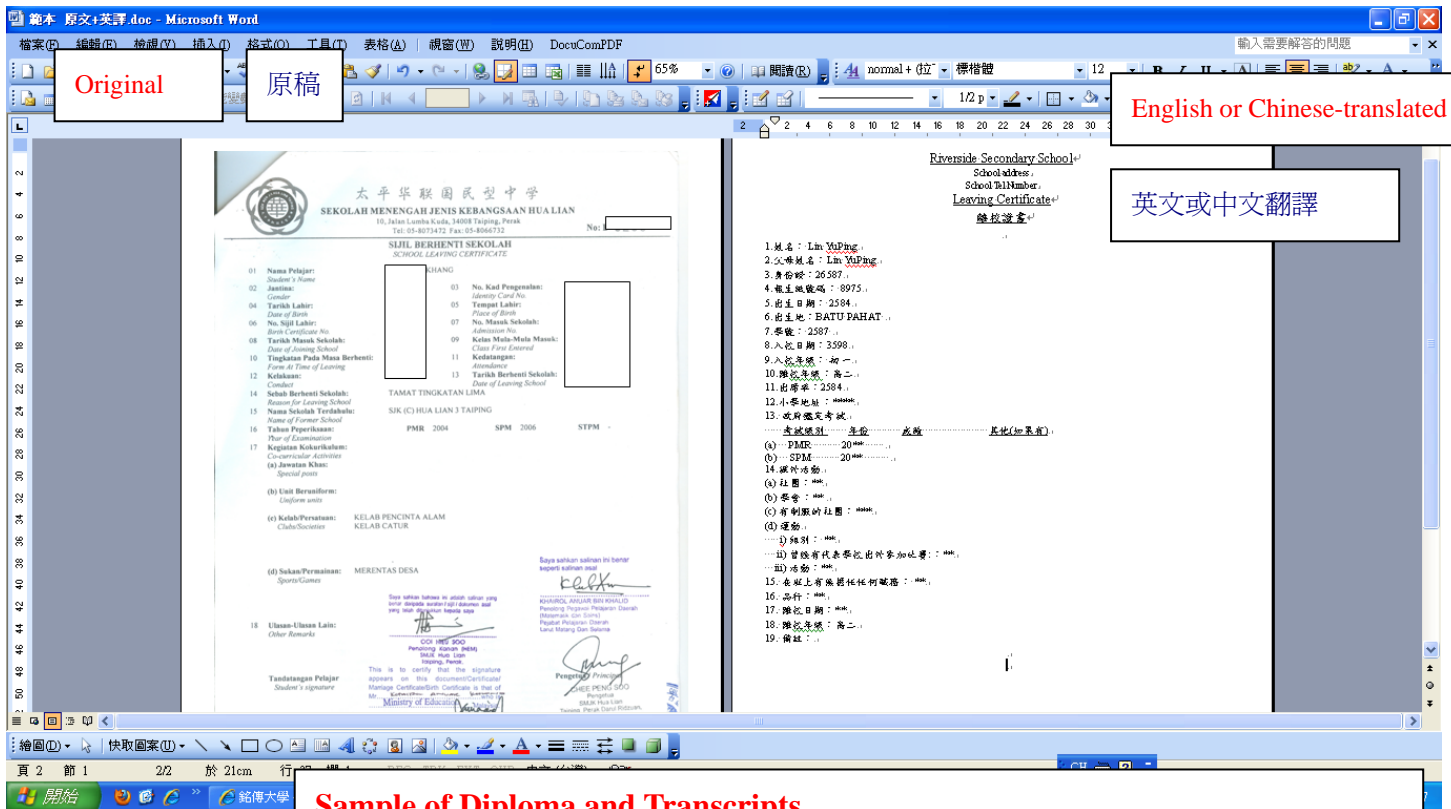
完成步驟 1，你會收到一封系統自動發出的 email 確認信，告知你的申請編號。
請繼續步驟 2 [資料上傳]。



Step 2:
Upload the required documents, and click “Next” to proceed.

步驟 2：[資料上傳]
 先選擇檔案[select file]，上傳[upload]文件。





Sample of Diploma and Transcripts

Please make sure both Original and English/ or Chinese-translated transcripts are saved together in one file.

畢業證書與成績單範本：
 請確認原文與翻譯畢業證書(or 離校證明)存一個檔案；
 原文與翻譯成績單存一個檔案。



Print out the deposition, and upload. Press the “Complete” button.

列印切結書，親筆簽名後，scan 並上傳



銘傳大學外國學生入學申請

銘傳大學
MING CHUAN UNIVERSITY
The First U.S.-Accredited University in Asia

Welcome to Ming Chuan University

首次申請 New User | 續填資料 Continue | 補充文件 Supplementary Documents | 進度查詢 Inquiry

Complete Online Application 完成線上申請

Congratulations! MCU International Student Online Application is completed successfully.
 If your application package contains all required documents, we will notify the final result of your application within 8 weeks. If information or documents are missing, we will notify you to submit them as soon as possible. If you would like to contact us, please include your application number, nationality and applying program in your email.
 If you are accepted by MCU, you will receive an official offer letter in the post mail approximately 2 weeks after acceptance notification. With the offer letter, you can apply for a visa to study in Taiwan.
 If you have any questions or concerns, please contact International Education and Exchange Division ihp@mail.mcu.edu.tw directly. Thank you for your cooperation.

恭喜您完成銘傳大學國際學生線上報名系統
 如果您的資料完整，錄取與否會在8週內Email通知。
 如果您的文件不完整/或缺件，我們會盡快通知你補件。
 申請者收到錄取通知email後兩週，正式錄取通知信(offer letter)錄取通知是在申請簽證時需要的文件。
 如果您有問題，請直接聯絡國際教育交流處-ihp@mail.mcu.edu.tw。謝謝您的合作。
 與我們聯繫時，請告訴我們你的申請編號、國籍與申請系所。

Tel: +886-3-350-7001 ext.3704 or 3333
 Fax: +886-3-3593891 or 3593883
 Email: ihp@mail.mcu.edu.tw

Now, you're completely done with the application procedure. Click "Complete".

看到完成線上申請，請按[完成]鍵，就大功告成啦。

銘傳大學外國學生入學申請

銘傳大學
MING CHUAN UNIVERSITY
The First U.S.-Accredited University in Asia

Welcome to Ming Chuan University

New User | Continue | Supplementary Documents | **Inquiry**

Inquiry 進度查詢

1	1-1	2	2-1	2-2	3	4	4-1	4-2	4-3	4-4
報名完成 Document Submit	繳費 Payment	國教處檢 IEE review	國教處 通知補件	補件1 Waiting for Document	系所初審 Department review	教務複審 Academic review	教務退件 教務退件	教務退件/ 國教通知補件	補件2 Waiting for Document	教務複審2 Academic review
10%		20%			40%	60%				
5		6		6-1		7		7-1		
結果 Result		處理入學通知 Process offer letter		寄發P.A.N. Issue Preliminary Admission Notice		寄發電子輸入學通知 Email offer letter		寄發入學通知 Deliver offer letter		
80%		90%			95%		100%			

Tel: +886-3-350-7001 ext.3704 or 3333
 Fax: +886-3-3593891 or 3593883

ihp < Step 1: Finish Key In Information資料輸入完成確認信 > Welcome to login MCU Internati...

3月4日 ☆

ihp <ihp@apply.mcu.edu.tw>

3月4日 ☆

寄給我 ▾

ihp

ihp@apply.mcu.edu.tw

✉

顯示詳細資料

< Step 2: Finish Upload Documents資料上傳完成確認信 >

Congratulations ! MCU International Student Online Application is completed successfully.
If your application package contains all required documents, we will notify the final result of your application within 8 weeks. If information or documents are missing, we will notify you to submit them as soon as possible. If you would like to contact us, please include your application number, nationality and applying program in your email.

If you are accepted by MCU, you will receive an official offer letter in the post mail approximately 2 weeks after acceptance notification. With the offer letter, you can apply for a visa to study in Taiwan.

恭喜您完成銘傳大學國際學生線上報名系統
如果您的資料完整，錄取與否會在8週內Email通知。
如果你的文件不完整/或缺件，我們會盡快通知你補件。

申請者收到錄取通知email後兩週，正式錄取通知信(offer letter)會郵寄給申請者。
錄取通知信是申請台灣簽證(visa)時需要的文件。

...

按一下這裡即可回覆或轉寄

已使用 45%

@20

Again, when you successfully complete Step 2, you will receive an email notice automatically sent by the application system.

完成步驟 2，你會收到一封系統自動發出的 email 確認信。