



# MING CHUAN UNIVERSITY

THE FIRST U.D.-ACCREDITED UNIVERSITY IN ASIA

2023-2024 Freshman Brochure

Important Information for International Students

[English Version]

-International Education & Exchange Division-

-2023.07-

▲MING CHUAN UNIVERSITY .....	2
INTERNATIONAL STUDENTS REGISTRATION NOTICE▼ .....	2
▲MING CHUAN UNIVERSITY .....	7
INTERNATIONAL STUDENTS REGISTRATION NOTICE▼ .....	7
▲CREDIT TRANSFER▼ .....	12
▲AIRPORT PICKUP▼ .....	13
▲ACCOMMODATIONS▼ .....	14
▲STUDENT DORMITORY POLICIES▼ .....	19
▲TUITION AND NHI INSURANCE OF THE FIRST SEMESTER PER STUDENT▼ .....	22
▲VISA AND ALIEN RESIDENT CERTIFICATE (ARC) INFORMATION▼ .....	28
▲NATIONAL HEALTH INSURANCE (NHI) PROGRAM▼ .....	32
▲FRESHMAN PHYSICAL EXAM INSTRUCTIONS▼ .....	34
▲AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT▼ .....	35
▲TRANSPORTATION▼ .....	36
▲CAMPUS MAP▼ .....	37
▲SCHOLARSHIPS TREATMENT▼ .....	39
▲CALENDAR▼ .....	41
▲INTRODUCTION TO TAIWAN▼ .....	45
▲ITEMS TO NOTE BEFORE DEPARTURE▼ .....	47
▲INTERNATIONAL STUDENT BUDDY PROGRAM▼ .....	48

**▲MING CHUAN UNIVERSITY**  
**INTERNATIONAL STUDENTS REGISTRATION NOTICE▼**

**[September Semester, 2023]**

Please pay attention to this registration notice for September semester 20223

Students shall refer to the International Student Freshman Brochure (page 22-27) for the department locations. All students are required to attend the Workshop and Registration held on September 4 on the respective campus on which your department is located.

◆**Free Airport Shuttle Bus**◆

From September 1 (Friday) to September 2 (Saturday), 2023

Please complete the online application form for the airport pick-up service and reply to the Division of International Education and Exchange by August 1 (Tuesday), 2023.

< <http://apply.mcu.edu.tw/student/signin> >

Free shuttle bus leaving time: 15:00 / 18:30 / 22:30

**\*\* We encourage students to arrive in Taiwan earlier in the day, from Taoyuan Airport to the Taoyuan and Taipei dorm takes around 1hour and 30-minute hour drive.**

**Please allow two hours to clear customs and immigration.**

**For example: If you arrive in Taiwan at 16:00 then students may choose the 18:30 shuttle bus.**

Contact: Office of International Student Service (OISS)

◆**Dormitory Check-in**◆

Students can move into the dormitory in the period from September 1 (Friday) to September 3 (Sunday), 2023.

Students reporting to the university after this period will be automatically disqualified for dormitory placement.

Fee: Please refer to page 15-17. The fee should be paid on September 4.

Contact: Dorm Supervisor

◆**Report and Workshop**◆

All international students are required to attend the workshop.

09:30-12:00, September 4 (Monday), 2023

**Taipei:** Large Conference Room 402, E Building (09:30, Please be on time)

**Taoyuan:** Room 102, P Building (09:30, Please be on time)

Contact: Office of International Student Service (OISS)

◆**Required Documents**◆

1. Four 2-inch head & shoulder photos in color with a white background (taken within the last six months).

2. Authorization for Emergency Medical Treatment.

3. Passport

4. Insurance statement covering a valid period of no less than six months effective from the date entering Taiwan, (in English or Chinese, health insurance, purchased in countries other than Taiwan, must be authenticated by a Taiwan overseas' representative office). While every returning international student must present a certificate of National Health Insurance (NHI).

Those who are unable to present an authenticated insurance statement at registration must purchase local health insurance as regulated by the Ministry of Education of this country to cover the first six months of his/her stay in Taiwan. The premium for the above-mentioned local health insurance is NT\$ 500 per month (NT\$ 3,000/ 6 months).

### ◆Registration◆

12:00-14:00, September 4 (Monday), 2023

**Taipei:** Large Conference Room 402, E Building

**Taoyuan:** Administration Offices, Q Building

**Fee:** Please refer to page 22-27. The fee should be paid on September 4 (Monday), 2023

**Contact:** Academic Affairs (Taipei), Academic Section (Taoyuan)

### Required Documents:

1. Original diploma of highest degree or graduation certificate.

2. Original transcript

\*For Item 1, 2: English or Chinese verified version is also necessary if the original is not in either language. The original certificate and transcript, verified by Taiwan mission/embassies/representative offices in the country where the documents are issued, shall be submitted upon registration at the beginning of the new semester.

3. One photocopies of your passport

4. The latest original deposition



Verified Document SAMPLE

~Classes Begin~  
Monday  
September 11, 2023

### ◆Physical Checkup◆ (Freshman Physical Checkup)

Students who do not have a completed Health Certificate are required to attend the physical checkup. You will be reminded at the registration.

**Taipei:** 14:00, September 6 (Wednesday), 2023

Sun Yat Sen Auditorium

**Taoyuan:** 16:00, September 5 (Tuesday), 2023

3rd Floor, Gymnasium

Fee: NTD\$550

Contact: Health Service Center

### ◆Orientation for Chinese-taught Programs for Undergraduate Students◆

For detailed information, please contact department secretary upon arrival.

Taipei: Sun Yat Sen Auditorium

Taoyuan: 1st Floor, Cheng Kung Campus Gymnasium

Contact: Student Affairs Division

### ◆Orientation for International College Undergraduate Students◆

**Taipei:** 9:00~15:30, September 8 (Friday), 2023

Large Conference Room 402, E Building

**Taoyuan:** 9:00~15:30, September 7 (Thursday), 2023

International Conference Room (B101), Building FF

Contact: International College

### ◆Other Important Information◆

1. For original diploma of highest degree or graduation certificate, English or Chinese verified version is also necessary if the original is not in either language. The original certificate and transcript, verified by Taiwan mission/embassies/representative offices in the country where the documents are issued, shall be submitted within two weeks after school begins, or you will be automatically disqualified for study.
2. International students should conduct registration on September 4 (Monday), 2023. Once being registered, you should go to the campus on which your department is located.
3. For the payment, NT dollars (cash only).
4. The actual amount of tuition and fees is subject to tuition fees statement.
5. Undergraduate students are required to attend the orientation and dress appropriately. (Please do not wear short pants, short skirts, slippers or flip-flops).

## ◆Please Be Reminded◆

1. Please attend each of your classes on time. MCU has a very strict attendance policy. In addition, cheating is strictly prohibited. Students will be expelled out of school once being proved cheating.

### 2. Undergraduates:

Students who complete the required courses, earn the required number of credits, pass physical education, receive passing conduct grades, satisfactorily complete Service Learning, meet the university-wide basic competencies of English, Information Technology, Chinese and Sport, and pass the core competencies of their department are eligible for graduation.

**Graduates:** Students need to complete all required courses and fulfill the credit requirements, need to pass conduct grades for each semester, and need to pass the examinations of their respective departments (graduate degree programs) in accordance with the Master's Degree Conferral Regulations or the Doctoral Degree Conferral Regulations. Those meet the above requirements are eligible for graduation.

3. Credit Transfer: The credits gained in previous college or university courses can be transferred after registration by application with approval from the department of intended major and the Division of Academic Affairs. Credit transfer application should follow the application procedure within 2 weeks after registration. Verified transcript is required. Credit transfer application is accepted only once and will not be accepted passed the deadline. All programs hold the right with whether or not accept the credit transfer application.

4. MCU is a “non-smoking” and “no alcohol campus. According to the rule No. 15 of Tobacco Hazard Control Act in Taiwan, smoking is prohibited inside the building. Smoking is only allowed in the designated outdoor areas; anyone who smokes inside the building will have to pay a fine ranging from NT\$2,000 to NT\$10,000. Smoking in the non-smoking outdoor areas will have to pay a fine ranging from NT\$10,000 to NT\$50,000.

5. International Students with an Alien Residence Certificate who have resided in Taiwan for more than 6 months must enroll in the National Health Insurance (NHI) program. The NHI fees will be included in the Tuition Fee Statement from the second semester for students shall make the full payment upon registration. The National Health Insurance Program is mandatory. Any person who doesn't enroll in is subject to a fine ranging from NT\$3,000 to NT\$15,000. In addition, this person is required to pay the full premiums starting from the date she or he should have been enrolled in. No benefits will be offered before the premiums are paid in full. A notice of penalty violation will be delivered in writing and the fine must be paid on time. If the fines imposed remain unpaid, after a given period of time the case will be referred to the courts for compulsory enforcement.

6. According to the regulation of MCU, undergraduate students who fail two thirds of the total credits in a given semester for two continuous semesters will be forced to withdraw from the university. Besides, MOE in Taiwan has proclaimed that the international students who are expelled by a university due to behavior issues, poor academic performance or a conviction under the Criminal Code cannot use the same identity to apply for the same or any other university again.

7.The graduation degree and the academic transcription verification only can be done by Taiwan mission/embassies/representative offices in the country where the documents are issued.

8.The health checkup form B, authorization for emergency medical treatment, and the application form for the dormitory are available on the website. You can also send an e-mail to Ms. Yvonne Y.P. Lin at [ihp@mail.mcu.edu.tw](mailto:ihp@mail.mcu.edu.tw) or Ms. Anne Chan at [oas@eta.mcu.edu.tw](mailto:oas@eta.mcu.edu.tw) to request for the forms.

9.Taiwan scholarship students can apply for a direct deduction for tuition payment on the registration day. For more detailed information, please contact Ms. Daphne Chu at [daphne@mail.mcu.edu.tw](mailto:daphne@mail.mcu.edu.tw) or 03-350-7001 ext. 3703

10.The period from July 20 to July 30, 2023 is summer vacation. Therefore, our office is closed during this period of time. Our office will re-open on July 31, 2023.

### ◆Contact Information◆

#### International Education and Exchange Division

Tel: +886-3-350-7001 ext. 3704, 5116

Fax: +886-3-359-3883 / +886-3-359-3891

Email: [ihp@mail.mcu.edu.tw](mailto:ihp@mail.mcu.edu.tw)

(Asia Admission: Ms. Yvonne Y.P. Lin, ext. 3704)

Email: [oas@eta.mcu.edu.tw](mailto:oas@eta.mcu.edu.tw)

Outside-Asia Admission: Ms. Anne Chan, ext.5116)

### ◆Information Download◆



**▲ MING CHUAN UNIVERSITY  
INTERNATIONAL STUDENTS REGISTRATION NOTICE ▼**

[February Semester, 2024]

Please pay attention to this registration notice for February Semester, 2024.

Students shall refer to the International Student Freshman Brochure (page 22-27) for the department locations. All students are required to attend the Workshop and Registration held on February 16 on the respective campus on which your department is located.

**◆ Free Airport Shuttle Bus ◆**

On February 15 (Thursday), 2024

Please complete the online application form for the airport pick-up service and reply to the Division of International Education and Exchange by January 22 (Monday) 2024.

< <http://apply.mcu.edu.tw/student/signin> >

Free shuttle bus leaving time: 15:00 / 18:30 / 22:30

**\*\* We encourage students to arrive in Taiwan earlier in the day, from Taoyuan Airport to the Taoyuan and Taipei dorm takes around 1 hour and 30-minute hour drive.**

**Please allow two hours to clear customs and immigration.**

**For example: If you arrive in Taiwan at 16:00 then students may choose the 18:30 shuttle bus.**

Contact: Office of International Student Service (OISS)

**◆ Dormitory Check-in ◆**

Students can move into the dormitory on February 15 (Thursday), 2024.

Students reporting to the university after this period will be automatically disqualified for dormitory placement.

Fee: Please refer to page 15-17. The fee should be paid on February 16.

Contact: Dorm Supervisor

**◆ Report and Workshop ◆**

All international students are required to attend the workshop.

09:30-12:00, February 16 (Friday), 2024

**Taipei:** E202 classroom, E Building (09:30, Please be on time)

**Taoyuan:** Room 501, Q Building (09:30, Please be on time)

Contact: Office of International Student Service (OISS)

**◆ Required Documents ◆**

1. Four 2-inch head & shoulder photos in color with a white background (taken within the last six months).
2. Authorization for Emergency Medical Treatment.
3. Passport



4. Insurance statement covering a valid period of no less than six months effective from the date entering Taiwan, (in English or Chinese, health insurance, purchased in countries other than Taiwan, must be authenticated by a Taiwan overseas' representative office). While every returning international student must present a certificate of National Health Insurance (NHI). Those who are unable to present an authenticated insurance statement at registration must purchase local health insurance as regulated by the Ministry of Education of this country to cover the first six months of his/her stay in Taiwan. The premium for the above-mentioned local health insurance is NT\$ 500 per month (NT\$ 3,000/ 6 months).

### ◆Registration◆

9:00-12:00, February 16 (Friday), 2024

**Taipei:** E202 classroom, E Building

**Taoyuan:** Administration Offices, Q Building

**Fee:** Please refer to page 22-27. The fee should be paid on February 16 (Friday), 2024

**Contact:** Academic Affairs (Taipei), Academic Section (Taoyuan)

### Required Documents:

1. Original diploma of highest degree or graduation certificate.

2. Original transcript

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3. One photocopies of your passport

4. The latest original deposition



Verified Document SAMPLE

~Classes Begin~  
Monday  
February 19, 2024

### ◆Physical Checkup◆ (Freshman Physical Checkup)

Students who do not have a completed Health Certificate are required to attend the physical checkup. You will be reminded at the registration.

**Taipei:** To Be Confirmed

**Taoyuan:** To Be Confirmed

Fee: NTD\$550

Contact: Health Service Center

### ◆Orientation for Chinese-taught Programs for Undergraduate Students◆

For detailed information, please contact department secretary upon arrival.

**Taipei:** San Yat Sen Auditorium

**Taoyuan:** 1st Floor, Cheng Kung Campus Gymnasium

Contact: Student Affairs Division

### ◆Orientation for International College Undergraduate Students◆

**Taipei:** To Be Confirmed

Large Conference Room 402, E Building

**Taoyuan:** To Be Confirmed

International Conference Room (B101), Building FF

Contact: International College

### ◆Other Important Information◆

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2. International students should conduct registration on February 08 (Wednesday), 2023. Once being registered, you should go to the campus on which your department is located.
3. For the payment, NT dollars (cash only).
4. The actual amount of tuition and fees is subject to tuition fees statement.
5. Undergraduate students are required to attend the orientation and dress appropriately. (Please do not wear short pants, short skirts, slippers or flip-flops).

### ◆Please Be Reminded◆

1. Please attend each of your classes on time. MCU has a very strict attendance policy. In addition, cheating is strictly prohibited. Students will be expelled out of school once being proved cheating.

2.

**Undergraduates:** Students who complete the required courses, earn the required number of

credits, pass physical education, receive passing conduct grades, satisfactorily complete Service Learning, meet the university-wide basic competencies of English, Information Technology, Chinese and Sport, and pass the core competencies of their department are eligible for graduation.

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3.Credit Transfer: The credits gained in previous college or university courses can be transferred after registration by application with approval from the department of intended major and the Division of Academic Affairs. Credit transfer application should follow the application procedure within 2 weeks after registration. Verified transcript is required. Credit transfer application is accepted only once and will not be accepted passed the deadline. All programs hold the right with whether or not accept the credit transfer application.

4.MCU is a “non-smoking” and “no alcohol campus. According to the rule No. 15 of Tobacco Hazard Control Act in Taiwan, smoking is prohibited inside the building. Smoking is only allowed in the designated outdoor areas; anyone who smokes inside the building will have to pay a fine ranging from NT\$2,000 to NT\$10,000. Smoking in the non-smoking outdoor areas will have to pay a fine ranging from NT\$10,000 to NT\$50,000.

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6.According to the regulation of MCU, undergraduate students who fail two thirds of the total credits in a given semester for two continuous semesters will be forced to withdraw from the university. Besides, MOE in Taiwan has proclaimed that the international students who are expelled by a university due to behavior issues, poor academic performance or a conviction under the Criminal Code cannot use the same identity to apply for the same or any other university again.

7.The graduation degree and the academic transcription verification only can be done by Taiwan mission/embassies/representative offices in the country where the documents are issued.

8.The health checkup form B, authorization for emergency medical treatment, and the application form for the dormitory are available on the website. You can also send an e-mail to Ms. Yvonne

Y.P. Lin at [ihp@mail.mcu.edu.tw](mailto:ihp@mail.mcu.edu.tw) or Ms. Anne Chan at [oas@eta.mcu.edu.tw](mailto:oas@eta.mcu.edu.tw) to request for the forms.

9. Taiwan scholarship students can apply for a direct deduction for tuition payment on the registration day. For more detailed information, please contact Ms. Daphne Chu at [daphne@mail.mcu.edu.tw](mailto:daphne@mail.mcu.edu.tw) or 03-350-7001 ext. 3703

10. The period from February 1 to February 14, 2024 is winter vacation. Therefore, our office is closed during this period of time. Our office will re-open on February 15, 2024.

### ◆ Information Download ◆



### ◆ Contact Information ◆

#### International Education and Exchange Division

Tel: +886-3-350-7001 ext. 3704, 5116

Fax: +886-3-359-3883 / +886-3-359-3891

Email: [ihp@mail.mcu.edu.tw](mailto:ihp@mail.mcu.edu.tw)

(Asia Admission: Ms. Yvonne Y.P. Lin, ext. 3704)

Email: [oas@eta.mcu.edu.tw](mailto:oas@eta.mcu.edu.tw)

Outside-Asia Admission: Ms. Anne Chan, ext.5116)

## ▲Credit Transfer▼

The credits gained in your previous college or university courses can be transferred after registration by application with approval from the department of the intended major and the Division of Academic Affairs. Credit transfer application should follow the application procedure within 2 weeks after registration. Verified transcript and course syllabus are required. All programs hold the right of whether or not to accept the credit transfer application.

### ◎Undergraduate Programs

For students transferring credits to enter their SOPHOMORE year in September semester, a maximum total of 40 credits may be waived; or those entering SOPHOMORE year in February semester, the maximum total of waived credits is 60; for those entering their JUNIOR year in September semester, the maximum total of waived credits is 80; for those entering their JUNIOR year in February semester, the maximum total of waived credits is 95.

Transfer applicants admitted at the highest level is the junior year.

### ◎Graduate Programs

Graduate credits can transfer up to half of the total credits for graduation as required by the graduate school.

◎MCU accepts transfer students from colleges and universities which are listed in the Ministry of Education (Taiwan) [Database for the Reference List of Foreign Universities](#).

◎Credit waiver must comply with [Ming Chuan University Procedures for Course Credit Waiver Applications](#)

◎Contact Information: Department secretary or Academic Affairs

## ▲Airport Pickup▼

In order to guarantee the safety of newly enrolled international students, Ming Chuan University will provide airport pick-up service from Taoyuan International Airport to Ming Chuan campuses. The pick-up service is only available for the newly enrolled international students. Students will be transported directly to the school dorms from the airport if students are residents of school dorms on arrival day. Those who do not apply for school dormitories will have to arrange his/her own accommodation.

### ◎Important Information:

- (1) After completing the online application of airport pick-up service, please send it to the Division of International Education and Exchange.
- (2) The airport pick-up service is provided by Office of International Student Service (OISS). The applicants will be transported to campuses or school dorms directly from Taiwan Taoyuan International Airport.
- (3) Any changes of arrival information or cancellation must be received via E-mail at least three days in advance.
- (4) The airport pick-up staff of school will be waiting in the arrival hall and hold a board with words "Ming Chuan University/銘傳大學".
- (5) The schedule of pick-up service is listed as below: 15:00 p.m., 18:30 p.m. and 22:30pm. Please choose one schedule when you apply for the service. If you arrive earlier, there may be a wait for your departure. If you arrive after the pick-up schedule, please arrange your own transportation to school. If you arrive after the pick-up schedule, please arrange your own transportation to school.
- (6) After application of airport pick-up service is complete, please pay attention to your e-mail account. The staff will contact you for the service.

### ◎Contact Information

(For Airport pick-up & Dormitory Application Process)

\*Division of International Education and Exchange\*

Tel: +886-3-350-7001 ext. 3704, 5116

Fax: +886-3-359-3883, +886-3-359-3891

-Asia Admission-

Ms. Yvonne Y.P. Lin, ext. 3704

Email: ihp@mail.mcu.edu.tw

-Outside-Asia Admission-

Ms. Anne Chan, ext.5116

oas@eta.mcu.edu.tw

### ◎Contact Information

(For airport pick-up service)

\*Office of International Student Service

**-Taoyuan campus-**

Tel: +886-3-350-7001 ext. 3311, 5313

E-mail: pic202@mail.mcu.edu.tw (Ms. Betty Chuang/ Ms. Teresa Chung)

**-Taipei campus-**

Tel: +886-2-2882-4564 ext. 2697, 2698

E-mail: nora@mail.mcu.edu.tw (Ms. Nancy Wang / Ms. Crystal Liang)

## ▲Accommodations▼

### ◆Taoyuan◆

\*On-Campus Dorm - There are about 2,400 dormitory units available for students on campus and off campus.

-Female students can choose a 4-person room with a bathroom to live. Beds, desks, book shelves and closets are provided; toilets, wash basins, shower rooms, air conditioners and internets are available as well. There are laundry rooms, common lounges, clothes drying rooms for residents on each floor.

-Male students can choose a 4-person room (with bathroom) or a 6-person room (a bathroom outside). The facilities include beds, desks, book shelves, closets, air conditioners and internets. Common lounges and TVs & newspapers are provided on each floor.

\*Deming dormitory: It is a 3-person room (with mini fridge) at Tai-hsin Deming. There are about 510 units. Beds, desks, book shelves, closets, air conditioners and internets are provided. Coin-operated washing machines, dryers, and clothes drying rooms are available for students as well. The location is close to Datung park, 10-min walking distance to school.

### ◆Taipei◆

\*Jixian Dormitory(Off Campus): There are about 710 units available at Jixian Dormitory. The room is 3-person, 4-person, 5-person rooms with the bathroom inside. The dormitory is located at No.173, 173-1, 175, 175-1 of Jixian Road, with Jixian Road on the north and Sanxian Street (entrance and exit of parking garage) on the south. The building is a reinforced concrete (RC) structure with 24 stories above ground and 3 below. This dormitory is not far from parks; Carrefour, Starbucks and 7-11 are all nearby. There are bus stops at the Wuhua Street intersection, Fenziwei and New Taipei Senior High School (Take bus No. 816 to the university gate or “Red 9” to MRT Jiantan Station.). St. Ignatius High School MRT station is nearby and several Ubike stations are located on Ruyi Street. These accommodations have convenient transportation and quality living environment.

### ◆Curfew◆

In all dormitories, on- and off-campus, curfew will be implemented from 23:00pm to 6:00am of the next morning. Dormitory supervisor will call the roll at 23:00pm to maintain safety. Dormitories for couples or families are not available.

### ◆Important Information◆

1.Students must sign an academic year contract. Residents who wish to move out from the dormitory must file a student report and refunds will be dealt in accordance with MOE regulations after the report is approved. Residents who have filed and received approval on applications for continuing tenancy, do not have to vacate their luggage and personal belongings during summer vacation. (The resident of Taoyuan dorms need to move to on-campus dorms during the winter and summer vacations.)

2.Students should prepare a bed quilt, pillow, and mattress on their own, or students may purchase a new set from the Deming Dormitory. Taipei dormitory will provide related information for residents' selection and purchase.

3.Cash deposit for keys is required when a resident check in to the dorm. On-campus dorm is NTD1, 000 per person; off-campus dorm is NTD2, 000 per person.

4.Please indicate the campus, dorm, and recipient clearly if you need to send your luggage to the dorm by post.

5.Due to university regulations, for undergraduate students the duration of residency for on-campus and off-campus dorms is limited two academic years. For graduate students the duration of residency for on-campus and off-campus dorms is limited one academic year (Do not offer the stay in the second academic year).

◆Dorm Fees◆

Campus	Type of Room		Fee/ Per year	Remarks
Taoyuan	Men	4-person Room	NT\$22,000	1.Dorms are located on-campus. The charges for Internet connection and utilities are included, except for air conditioning, which must be paid separately. 2.Rooms for winter and summer vacations are available for an extra fee upon application. NT\$3,000 per month (6-person room); NT\$3,600 per month (4-person room). 3.NT\$11,000 (4-person) or NT\$9,600 (6-person) per semester must be paid in advance. 4.The tenancy period is from the beginning of September to the middle of January, middle of February to middle of June.
		6-person Room (shared bathroom)	NT\$19,000	
	Women	4-person Room	NT\$22,000	
Taoyuan Deming	Men & Women	3-person Room	NT\$32,000	1.Summer and winter vocations are included for personal electricity is not included. 2. The tenancy period is from the end of August to the end of July. 3. The mini refrigerator is provided each room. 4. NT\$16,000 must be paid in advance every semester. 5. The dorm is located off-campus within 10-minute walking distance to campus. 6. During summer and winter vacations, all students have to move to the on-campus dorm.
Taipei Ji Xian	Men &	3-person Room	NT\$43,200	1.NT\$21,600 (3-person) or NT\$20,600 (4-person) or NT\$19,600 (5-person) per



Campus	Type of Room		Fee/ Per year	Remarks
	Women	4-person Room	NT\$41,200	<p>semester must be paid in advance. The charges for utilities and Internet connection are included except for personal. Electricity and gas fee, which must be paid separately.</p> <p>2.Rooms for winter and summer vacations are available for an extra fee upon application. NT\$4,300 per month.</p> <p>3.The mini refrigerator is provided each room.</p> <p>4.The dormitory is located at No.173, 173-1, 175, 175-1 of Jixian Road, with Jixian Road on the north and Sanxian Street (entrance and exit of parking garage) on the south. The building is a reinforced concrete (RC) structure wit, 24 stories above ground and 3 below. This dormitory is not far from parks;</p> <p>Carrefour, Starbucks and 7-11 are all nearby. There are bus stops at the Wuhua Street intersection, Fenziwei and New Taipei Senior High School (Take bus No. 816 to the university gate or “Red 9” to MRT Jiantan Station.). St. Ignatius High School MRT station is nearby and several Ubike stations are located on Ruyi Street. These accommodations have convenient transportation and quality living environment.</p> <p>5.Each floor consists of 4 units, each of which has 3 rooms. Each room can accommodate 3-5 persons; thus each floor can accommodate 48 persons.</p> <p>6.Men lived from 10-14th floor, Women lived from 15-24th floor.</p> <p>7.If any cooking or smoking situation triggers the automatic fire sprinkler and damages public property in the dormitory, students should pay for any losses or damage to the property, then accept the disciplinary process in accordance with the university’s regulations.</p> <p>8.The tenancy period is from the beginning of September to the middle of January, middle of</p>
			5-person Room	

Campus	Type of Room	Fee/ Per year	Remarks
			February to middle of June.

Note: 1. The actual fee is subject to tuition fees statement.

2. Students who live in dorms are responsible for their own housekeeping.

3. En suite rooms include bathrooms. Indication that it is a room with shared bathroom means the bathroom is located outside of the room.

4. 2- or 4- or 6-person Room means 2 or 4 or 6 people share a room and share the same bathroom.

5. School reserves the right to adjust or transfer the arrangement for dormitories (including room, beds or roommates etc.)

### Taipei Ji Xian



#### ◆Private Apartment or Studio◆

If a student prefers not to live in campus accommodations, private apartments and studios are available for rent near the MCU campuses. Students who want to rent a private apartment or studio will be assisted upon arrival. A one-bedroom apartment with bathroom costs about NT\$5,000-10,000 a month, not including utility payments. In general, an apartment is furnished with a bed, table and closet. Private apartments or studios usually require a one-year contract. Getting to campus, may require 15-30 minutes of walking from a neighboring area. Buses from Taoyuan campus to Taoyuan city and Taipei city are available from 8:00 to 22:00 (Bus schedules are subject to change.), for a modest fare.

You can visit the housing service website for early reference.

\*Tsuel Ma Ma website: <https://www.tmm.org.tw>

#### ◆Housing Service Section of Student Affairs Division◆

MCU Student Affairs office also provides information and assistance for international students looking for private apartments upon arrival.

Here is the Chinese website: <http://housing.mcu.edu.tw/>.

On the left column, "縣市" select 01 option for Taipei city, and "地區" select 08 for Shilin district.

"租屋格局" select the middle option "套房", and price range "套房租金(元/月)" is possibly between NT\$5,000 ~ 8,000. And, finally click on "搜尋" to start search.

#### ◆Contact Information◆

Division of International Education and Exchange

(For Airport pick-up & Dormitory Application Process)

Tel: +886-3-350-7001 ext. 3704, 5116

E-mail: ihp@mail.mcu.edu.tw (Asia Admission: Ms. Yvonne Y.P. Lin, ext. 3704)

oas@eta.mcu.edu.tw (Outside-Asia Admission: Ms. Anne Chan, ext.5116)

◆Dorm Supervisors◆

**Taoyuan Campus**

**\*Men's On-Campus Dorm**

Tel: +886-3-349-7132 (Mr. Wang)

Add: 5 De Ming Rd., Gui-Shan, Taoyuan 333, Taiwan

**\*Women's On-Campus Dorm II**

Tel: +886-3-347-7144 (Ms. Huang)

Add: 5 De Ming Rd., Gui-Shan, Taoyuan 333, Taiwan

**\*Women's On-Campus Dorm III**

Tel: +886-3-349-7354 (Ms. Chen)

**\*International Dormitory**

Tel: +886-3-349-7264

+866-3-349-7264 (Ms. Yang)

Add: 5 De Ming Rd., Cui Shan, Taoyuan 333, Taiwan

**\*Taoyuan Deming Dorm**

Tel: +886-3-349-7049 (Mr. Lo)

ADD: No. 83 Lane 77 Deming Rd, Gui-Shan,

a Taoyuan 333, Taiwan

**Taipei Campus**

**\*Taipei Jixian Dormitory**

**(For Men and Woman)**

Tel: +886-2-2857-3262 (Ms. Wang)

Tel: +886-2-2857-3261(TBC)

Tel: +886-2-2857-3260 (TBC)

Address : No. 175, Jixian Rd., Sanchong Dist., New Taipei City 241, Taiwan



Taoyuan Deming

## ▲STUDENT DORMITORY POLICIES▼

### **MING CHUAN ON-CAMPUS STUDENT DORMITORY POLICIES**

1. Students who have been admitted to live in the dormitories must stay for a complete school year; move-out in the middle of the term is not permitted. Exceptions will only be made because of special circumstances (infectious diseases, parents move to the country or city where the school is located, withdrawing from university, graduating from university).
2. From 11 p.m. to 6 a.m., students should not leave the building without the permission of the Dormitory Supervisor or On-Duty Military Officer.
3. Every night at 11 p.m., each student must be present in his or her own dormitory room for attendance record. If a student is absent and has not signed out, the university will notify the parents or the guardians of the student. If a student fails to check-in three times, he or she will be dealt in accordance with university regulations. All students need to respect and help each other and comply with dormitory rules. Residents who wish to stay overnight off-campus are required to sign out before 10 p.m. in accordance with the regulation.
4. Students should take good care of their personal belongings because the school is not responsible for students' losses. For safety reasons, students who do not live in the dormitory are prohibited from entering the building. Especially, students are prohibited from entering dormitories of the opposite gender. Male students are strictly prohibited from entering female students' dormitories and vice-versa.
5. Students should work together to keep the dormitory clean by doing trash recycling procedure, separate the trash and dispose properly. Students should not litter in the room, hall, courtyard, and other public areas.
6. Students are responsible for the facilities and they will be fined if the facilities mentioned above are damaged.
7. No hangings. Paintings and posters are not permitted on the walls or on the closet doors. Students are also not permitted to use adhesive tape or write on the walls of the dormitory. Please keep the wall and closet clean; rooms must stay in their original form when students check out.
8. Students have no right to sublet the room or mortgage the room.
9. No cooking, drinking, gambling, quarrelling, fighting and no pets are allowed in the dormitory. Behavior that endangers faculty, staff and students will not be permitted.
10. Smoking is strictly prohibited in the dormitory. Please do not make loud noises and keep your voice down to respect others.
11. Television is available from 8:00am-11:00pm; visitors should not go beyond the Student Dormitory common room, leave before 10:00pm and are not allowed to stay overnight in the dormitory.
12. Students will be punished according to the dormitory policy if they break the rules. Besides the regulations above, students must also comply with the university regulations.
13. Residents may use the air conditioner in their rooms after they have purchased the prepaid card.
14. Foreign students, Overseas Chinese Students and Overseas Chinese Vocational Training

students have priority for continuing residency (no more than 2 years) in university student housing, on condition of completing at least 16 hours of housing volunteer service every semester. However, any residents who have violated dormitory regulations more than three times in a semester are not allowed to reapply for residency. Continuing residency must be approved by the University.

### **MING CHUAN OFF-CAMPUS STUDENT DORMITORY POLICIES**

1. Students who have been admitted to live in the dormitories must stay for a complete school year; move-out in the middle of the term is not permitted. Exceptions will only be made because of special circumstances (infectious diseases, parents move to the country or city where the school is located, withdrawing from university, graduating from university).
2. From 11 p.m. to 6 a.m., students should not leave the building without the permission of the Dormitory Supervisor or On-Duty Military Officer.
3. Every night at 11 p.m., each student must be present in his or her own dormitory room for attendance record. If a student is absent and has not signed out, the university will notify the parents or the guardians of the student. If a student fails to check-in three times, he or she will be dealt in accordance with university regulations.
4. All students need to respect and help each other and comply with dormitory rules. Residents who wish to stay overnight off-campus are required to sign out before 10 p.m. in accordance with the regulation.
5. Students should take good care of their personal belongings because the school is not responsible for students' losses. For safety reasons, students who do not live in the dormitory are prohibited from entering the building. Especially, students are prohibited from entering dormitories of the opposite gender. Male students are strictly prohibited from entering female students' dormitories and vice-versa.
6. Students should work together to keep the dormitory clean by doing trash recycling procedure, separate the trash and dispose properly. Students should not litter in the room, hall, courtyard, and other public areas.
7. Students are responsible for the facilities and they will be fined if the facilities mentioned above are damaged.
8. No hangings. Paintings and posters are not permitted on the walls or on the closet doors. Students are also not permitted to use adhesive tape or write on the walls of the dormitory. Please keep the wall and closet clean; rooms must stay in their original form when students check out.
9. Students have no right to sublet the room or mortgage the room.
10. No cooking, drinking, gambling, quarrelling, fighting and no pets are allowed in the dormitory. Behavior that endangers faculty, staff and students will not be permitted.
11. Smoking is strictly prohibited in the dormitory. Please do not make loud noises and keep your voice down to respect others.
12. Television is available from 8:00am-11:00pm; visitors should not go beyond the Student Dormitory 1st floor common room, leave before 11:00pm and are not allowed to stay overnight in

the dormitory.

13. Residents are required to pay utilities on time. (Taipei Shui-Yuan Dormitory & Taoyuan Deming Dormitory)

14. Students will be punished according to the dormitory policy if they break the rules. Besides the regulations above, students must also comply with the university regulations.

15. Foreign students, Overseas Chinese Students and Overseas Chinese Vocational Training students have priority for continuing residency (no more than 2 years) in university student housing, on condition of completing at least 16 hours of housing volunteer service every semester. However, any residents who have violated dormitory regulations more than three times in a semester are not allowed to reapply for residency. Continuing residency must be approved by the University.

▲Tuition and NHI Insurance of the First Semester Per Student▼

Undergraduate Program							
School/ College	Campus	Programs	Chinese taught	English taught	Tuition and Fees	NHI	Total
Management	Taipei	International Business	v		48,200	4,956	53,156
	Taipei	Business Administration	v				
	Taipei	Finance	v				
	Taipei	Accounting	v				
	Taipei	Risk Management & Insurance	v				
Communication	Taipei	Radio and TV	v		55,382	4,956	60,338
	Taipei	Journalism	v				
	Taipei	ADV and Strategic Marketing	v				
	Taipei	New Media and Communication Administration	v				
Law	Taipei	Law	v		47,287	4,956	52,243
	Taipei	Financial Law	v				
Tourism	Taoyuan	Tourism	v		48,200	4,956	53,156
	Taoyuan	Leisure and Recreation Management	v				
	Taoyuan	Hospitality Management	v				
Design	Taoyuan	Commercial Design	v		55,382	4,956	60,338
	Taoyuan	Product Design	v				
	Taoyuan	Digital Media Design	v				
	Taoyuan	Architecture	v				
	Taoyuan	Urban Planning & Disaster Management	v				
Information Technology	Taoyuan	Computer and Communication	v		55,382	4,956	60,338

Undergraduate Program							
School/ College	Campus	Programs	Chinese taught	English taught	Tuition and Fees	NHI	Total
		Engineering					
	Taoyuan	Information and Telecommunication Engineering	v				
	Taoyuan	Information Management	v				
	Taoyuan	Computer Science and Information Engineering	v				
	Taoyuan	Electronic Engineering	v				
Health Technology	Taoyuan	Biotechnology	v		55,382	4,956	60,338
	Taoyuan	Healthcare Information and Management	v				
	Taoyuan	Biomedical Engineering	v				
Education and Applied Languages	Taoyuan	Applied Chinese	v		47,287	4,956	52,243
	Taoyuan	Applied English	v	v			
	Taoyuan	Applied Japanese	v				
	Taoyuan	Teaching Chinese as a Second Language	v				
Social Sciences	Taoyuan	Counseling and Industrial Organizational Psychology	v		47,287	4,956	52,243
	Taoyuan	Public Affairs	v	v			
	Taoyuan	Criminal Justice	v		48,200	4,956	53,156
Financial Technology	Taoyuan	Applied Statistics and Information Science	v		48,200	4,956	53,156
	Taoyuan	Economics and Finance	v	v			
	Taoyuan	Financial	v				



Undergraduate Program							
School/ College	Campus	Programs	Chinese taught	English taught	Tuition and Fees	NHI	Total
		Technology Applications					
International	Taipei	International Business and Trade Program		v	48,200	4,956	53,156
	Taipei	Fashion & Innovation Management Program		v			
	Taipei	Journalism and Mass Communication Program		v	55,382	4,956	60,338
	Taoyuan	Travel and Tourism Program		v	48,200	4,956	53,156
	Taoyuan	International Affairs & Diplomacy Program		v			
	Taoyuan	Information Technology Management Program		v	55,382	4,956	60,338

Remarks:

1. The actual amount of tuition and fees is subject to tuition fees statement.
2. USD\$: NT\$=1:28.1 (Exchange rate as of 2021/07, subject to change)
3. Tuition and fees include: tuition, APCU fund, language lab fee, computer lab fee and student insurance.
4. Meals, transportation, books, dorm fee and other living expenses are not included in the above estimation.
5. Tuition waiver is not available for Taiwan scholarship students.

**\*Estimated expenses per semester**

Unit: NT Dollars

Books	NT\$8,000~12,000 / Per semester
NHI	NT\$4,956/Per semester (National Health Insurance fee is subject to change according

	to governmental policy)
Housing	NT\$9,600~16,000 / school dorm per semester NT\$36,000~48,000 /private studio, six months
Food	NT\$36,000 / Six months
Tuition and fees	NT\$48,000~56,000 / Per semester
Fee of student association	NT\$5,000 / 4 years
Total	NT\$90,000~160,000 / Per semester

Graduate Program							
School/ College	Campus	Programs	Chinese taught	English taught	Tuition and Fees	NHI	Total
Management	Taipei	Finance	v		46,201	4,956	52,406
	Taipei	International Business	v	v			
	Taipei	Business Administration	v	v			
	Taipei	Accounting	v				
	Taipei	Risk Management & Insurance	v				
Communication	Taipei	New Media and Communications Administration	v		53,383	4,956	59,588
Law	Taipei	Law	v		45,288	4,956	51,493
	Taipei	Financial Law	v				
International	Taipei	Master Program in International Affairs		v	46,201	4,956	52,406
Tourism	Taoyuan	Tourism	v		46,201	4,956	52,406
Design	Taoyuan	Master's Program of Creative Design and Research in Department of Commercial Design	v		53,383	4,956	59,588
	Taoyuan	Master's Program in Design Innovation and Management in Department of Product Design	v				

Graduate Program							
School/ College	Campus	Programs	Chinese taught	English taught	Tuition and Fees	NHI	Total
	Taoyuan	Architecture	v				
	Taoyuan	Digital Media Design	v				
	Taoyuan	Urban Planning and Disaster Management	v				
Information Technology	Taoyuan	Computer Science and Information Engineering	v		53,383	4,956	59,588
	Taoyuan	Computer and Communication Engineering	v				
	Taoyuan	Information Management	v				
	Taoyuan	Electronic Engineering	v				
	Taoyuan	Information and Telecommunications Engineering	v				
Health Technology	Taoyuan	Biotechnology	v		53,383	4,956	59,588
	Taoyuan	Healthcare Information and Management	v				
Education and Applied Languages	Taoyuan	Graduate School of Education	v		45,288	4,956	51,493
	Taoyuan	Applied Chinese	v	v			
	Taoyuan	Applied English	v				
	Taoyuan	Applied Japanese	v				
Social Science s	Taoyuan	Counseling and Industrial - Organizational Psychology	v		45,288	4,956	51,493
	Taoyuan	Public Affairs	v	v			
Financial Technology	Taoyuan	Applied Statistics & Information Science	v		46,201	4,956	52,406

Graduate Program							
School/ College	Campus	Programs	Chinese taught	English taught	Tuition and Fees	NHI	Total
	Taoyuan	Economics and Finance	v	v			
	Taipei	Financial Technology Application	v				

Remarks:

1. The actual amount of tuition and fees is subject to tuition fees statement.
2. USD\$: NT\$=1:28.1 (Exchange rate as of 2021/07, subject to change).
3. Tuition and fees include: tuition, APCU fund, computer lab fee and student insurance.
4. Meals, transportation, books, dorm fee and other living expenses are not included in the above estimation.

\*Estimated expenses per semester (Unit: NT Dollars)

Books	NT\$8,000~12,000 / Per semester
NHI	NT\$4,956/Per semester (National Health Insurance fee is subject to change according to governmental policy)
Housing	NT\$9,600~16,000 / school dorm per semester NT\$36,000~48,000 /private studio, six months
Food	NT\$36,000 / Six months
Tuition and fees	NT\$48,000~56,000 / Per semester
Total	NT\$104,000~160,000 / Per semester

## ▲Visa and Alien Resident Certificate (ARC) Information▼

Students must bring Ming Chuan University's Acceptance Letter to the ROC (Taiwan) overseas mission in your country to apply for a Resident Visa with a mark FS followed by the university's name. Those who enter Taiwan without a visa or with a landing visa and those who enter the Taiwan on a Visitor Visa not for the purpose of undertaking studies may not apply for a Resident Visa or an extension of duration of stay on the ground of undertaking studies in Taiwan, you have to leave Taiwan and re-apply a proper visa to re-enter Taiwan again.

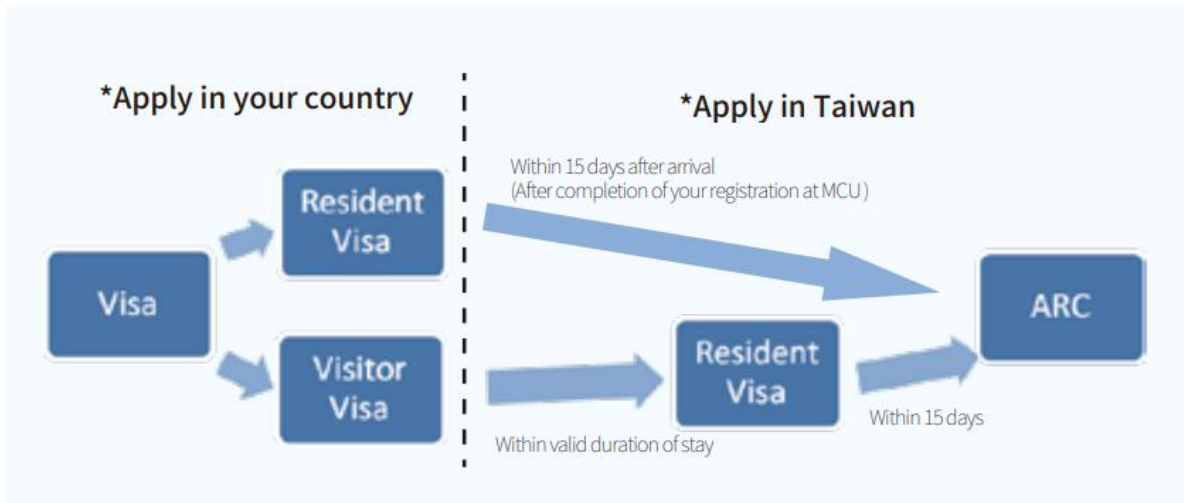
◎Resident Visas for Foreign Students Requirements and Description:

1. Passport and one photocopy of the passport : The passport must be valid for at least 6 months and there are blank pages left in it. One photocopy of the passport bio-page including the holders picture is required.
  2. Application form : Go to website: <https://visawebapp.boca.gov.tw/> . Fill out the application form online and print it out. Make sure the application form shows a bar code on it. Sign the application form.
  3. Two color passport-size photos: Paste on the application form two color passport-size photos with a white background taken within 6 months.
  4. Ming Chuan University' s acceptance letter.
  5. Highest education diploma and transcripts : Foreign diploma and transcripts must be authenticated by an R.O.C. (Taiwan) overseas mission. For diplomas and transcripts in languages other than Chinese or English, a Chinese- or English-translation version is also required. The original-language diploma, transcript, and accompanying Chinese- or English-translation must be authenticated by an R.O.C. (Taiwan) overseas mission.
  6. Original and one photocopy of proof of financial support : Proof of financial support from other countries must be authenticated by an R.O.C. (Taiwan) overseas mission.
  7. Original and one photocopy of health certificate :
    - (1) The health certificate should be issued within 3 months by one of the local hospitals designated by the Centers for Disease Control of Ministry of Health and Welfare of the R.O.C. (Taiwan) or a foreign hospital. Health certificates issued by foreign hospitals must be authenticated by an R.O.C. (Taiwan) overseas mission.
    - (2) Visit the website of the Centers for Disease Control at <http://www.cdc.gov.tw/english/index.aspx> for health checkup items and the list of designated local hospitals.
- ※The ROC overseas missions may arrange an interview with the applicant or request other supplementary documents.



You will receive a visa similar to the above image. Please make sure Remarks (No. 6) is FS followed by the University's name. FS means you're a Foreign Student.

☉HERE ARE TWO TYPES OF VISAS: VISITOR VISA and RESIDENT VISA.



Alien Resident Certificate (ARC) serve as your identification card with legally status in Taiwan

☉If entering Taiwan on a Visitor Visa with the mark FS:

If entering Taiwan on a Visitor Visa with the mark FS issued by an ROC overseas mission, within visa valid date, you may submit the following required documents to change your Visitor Visa into a Resident Visa at the Bureau of Consular Affairs.

☉Resident Visas for foreign students requirements and description

1.Passport and one photocopy of the passport: The passport must be valid for at least 6 months and there are blank pages left in it. One photocopy of the passport bio-page including the holder's picture is required.

2.Application form: Visit website: <https://visawebapp.boca.gov.tw/> . Fill out the application form online and print it out. Make sure the application form shows a bar code on it. Sign the application form.

3. Two color passport-size photos: Paste on the application form two color passport-size photos with a white background taken within 6 months.

4. Ming Chuan University's acceptance letter.

5. Ming Chuan University's student Identification card and one photocopy of the student Identification card.

6. Highest education diploma and transcripts: Foreign diploma and transcripts must be authenticated by an R.O.C. (Taiwan) overseas mission. For diplomas and transcripts in languages other than Chinese or English, a Chinese- or English-translation version is also required. The original-language diploma, transcript, and accompanying Chinese- or English-translation must be authenticated by an R.O.C. (Taiwan) overseas mission.

7. Original and one photocopy of proof of financial support: Proof of financial support from other countries must be authenticated by an R.O.C. (Taiwan) overseas mission.

8. Original and one photocopy of health certificate:

(1) The health certificate should be issued within 3 months by one of the local hospitals designated by the Centers for Disease Control of Ministry of Health and Welfare of the R.O.C. (Taiwan) or a foreign hospital. Health certificates issued by foreign hospitals must be authenticated by an R.O.C. (Taiwan) overseas mission.

(2) Visit the website of the Centers for Disease Control at <http://www.cdc.gov.tw/english/index.aspx> for health checkup items and the list of designated local hospitals.

\*The Bureau of Consular Affairs or the Central Taiwan Office may arrange an interview with the applicant or request other supplementary documents.

**If entering Taiwan on a Resident Visa with the mark FS (or those who have obtained a resident visa in Taiwan after a change of visa):**

You are required to apply for an Alien Resident Certificate (ARC) and multi re-entry at the local office of Ministry of Interior National Immigration Agency within 15 days of your arrival or obtaining your visa.

**Documents to apply for an Alien Resident Certificate (ARC) and multi re-entry permit:**

1. Completed application form
2. Passport valid for at least 6 months (original and one photocopy)
3. One 4.5 by 3.5-inch head & shoulder photo in color with a white background (taken within the last six months)
4. Original Student ID and one photocopy
5. Enrollment Certificate
6. Residence Certificate in Taiwan (Housing contract in Taiwan)
7. Application fee: NT\$1,000 (ARC needs to be extended each year.)
8. Other supporting documents may also be requested by the office of National Immigration Agency, Ministry of Interior. For example, official proofs/documents for MOFA scholarship

holders or ICDF scholarship recipients.

©Contact Information

**\*Ministry of Foreign Affairs-Bureau of Consular Affairs**

Office Hour: 08:30~17:00, Monday to Friday  
3Fl., No. 2-2, Sec 1, Chi-Nan Rd., Taipei,  
Taiwan

Tel: +886-2-2343-2888

Website: <http://www.boca.gov.tw/mp?mp=1>

**\*Taipei City Immigration Office (National Immigration Agency)**

Office Hours: Monday ~ Friday 08:00-17:00  
1FL., No.15, Guangjhou St., Taipei, Taiwan  
100

Tel: +886-2-2388-9393, +886-2-2389-9983

Website:

<http://www.immigration.gov.tw/welcome.htm>

**\*Taoyuan City Immigration Office**

Office Hours: Monday ~ Friday 08:00-17:00  
1FL., No. 106, Sianfu., Dist., Taoyuan City,  
Taiwan, 330

Tel: +886-3-331-4830, +886-3-331-0409,  
+886-3-331-1098, +886-3-331-8243

Website:

<http://www.immigration.gov.tw/welcome.htm>

**\*Ming Chuan University**

**Office of International Student Service,  
OISS (Taipei Campus)**

Office Hours: Monday ~ Friday 08:15-17:00

Tel: +886-2-2882-4564 ext. 2697, 2698

Fax: +886-2-2882-4564 ext. 2699

E-mail: [nora@mail.mcu.edu.tw](mailto:nora@mail.mcu.edu.tw) (Ms. Nancy Wang)

**\*Office of International Student Service,  
OISS (Taoyuan Campus)**

Office Hours: Monday ~ Friday 08:20-16:40

Tel: +886-3-350-7001 ext. 3311,5313

Fax: +886-3-359-3854

E-mail: [oiss@mail.mcu.edu.tw](mailto:oiss@mail.mcu.edu.tw) (Ms. Betty Chuang)





## ▲National Health Insurance (NHI) Program▼

To cover medical and injury situations, at registration, every new international student must present his/her insurance statement, purchased on his/her own (at his/her own expense), covering a valid period of no less than six months effective from the date entering Taiwan, while every returning international student must present a certificate of National Health Insurance (NHI). The aforementioned health insurance, purchased in countries other than Taiwan, must be authenticated by a Taiwan overseas' representative office.

Those who are unable to present an authenticated insurance statement at registration, must purchase local health insurance as regulated by the Ministry of Education of this country to cover the first six months of his/her stay in Taiwan. The premium for the above-mentioned local health insurance is NT\$ 500.00 per month (NT\$ 3,000/6 months).

Six months after obtaining the Alien Resident Certificate (ARC) issued by the National Immigration Agency (NIA), international students are legally obligated to enroll in the NHI program.

### **\*\*\*Rights and Responsibilities for International Students (Foreigners) Joining the National Health Insurance (NHI) Program of the R.O.C\*\*\***

#### **A.NHI Enrollment & Withdrawal:**

Since July 17, 1999, foreigners with an Alien Resident Certificate (ARC) who have resided in Taiwan for more than 6 months are required to enroll in the National Health Insurance (NHI) program instantly. Foreigners, who have lost their residence status because they no longer hold a valid ARC or because they are not returning to Taiwan, will also lose their right to participate in the NHI program. They must withdraw their subscription to the NHI program through their group insurance applicant (their employer or local administration office), return their NHI card to their applicant and pay any premiums due in full before leaving Taiwan. While traveling overseas for a short period of time, either on business or vacation, and then returning to Taiwan with a valid ARC, foreigners must remain enrolled in the NHI program.

#### **B. Insurance Premium Payment:**

Newly admitted students, and transfer students with an ARC, who have resided in Taiwan for more than 6 months must enroll in the NHI program. During the six months, students can leave Taiwan once for less than 30 days. The number of days that students are not in Taiwan won't count in the continuous residence. Students will have to pay the insurance premium at the time of registration each semester. The current insurance premium is NT\$826 per month / NT\$4,956 per semester. (National Health Insurance premium and payment is subject to change according to governmental policy)

#### **C. NHI Medical Services:**

In cases of illness, injury, and childbirth, the beneficiaries can receive medical services; including medication, outpatient and inpatient services from NHI contracted healthcare providers. The beneficiaries must pay co-payments for receiving medical services and follow medical regulations.

#### **D. Medical Expenses Reimbursement:**

In cases where beneficiaries receive medical services overseas, such as unexpected medical needs or childbirth, they are entitled to claim reimbursement. They should make their claim within six months after the unexpected occurrence with receipts, including detailed service items and documents of diagnosis.

#### **E. Penalty for Violations:**

The National Health Insurance Program is mandatory; any person who is qualified for this Program must enroll in the National Health Insurance Program. Any person who doesn't enroll is subject to a fine of NT\$3,000 to NT\$15,000. In addition, this person is required to pay the full premiums starting from the date he or she should have been enrolled. No benefits will be offered before the premiums are paid in full. A notice of penalty violation will be delivered in writing and the fine must be paid on time. If the fines imposed remain unpaid, after a given period of time the case will be referred to the courts for compulsory enforcement.

Relevant Website:

Bureau of National Health insurance: <http://www.nhi.gov.tw/>

MCU Office of International Student Service: <https://oiss.mcu.edu.tw/en>



## ▲Freshman Physical Exam Instructions▼

According to the freshman physical exam instructions of School Hygiene Regulation of Ministry of Education of Taiwan, college freshmen have to submit their health exam reports. International students who stay in Taiwan over 180 days must offer the qualified health report. If you had submitted your report to the Taiwan (ROC) Mission Embassy when you applied the VISA, please bring a photocopy of your health report to Taiwan.

### **A. Complete the physical exam in the residential country**

If you are required to take the physical exam by the Taiwan (ROC) Mission Embassy when you apply for the VISA, please bring a photocopy of your health report with a “the same as original” stamp from the hospital. The physical exam form, Item Require for Health Certificate (Type B) and MCU Student Health Form, can be downloaded from International Education & Exchange Division website as needed. Please note that the health report MUST be stamped by the hospital.

### **B. Complete the physical exam in Taiwan**

If your resident physical checkup and freshman physical checkup are not completed in your residential country, you can attend the freshman physical exam by school. The time for the physical checkup will be announced during registration. The school physical exam notice is as below: Please fill out the physical exam form with your personal information and your passport-sized photo.

1. Do not stay up late or drink any alcohol beverage the day before the physical exam.
2. You can have meals during the physical exam day.
3. Please inform the check-up staff in advance if you are pregnant, on your period, suffering from diabetes, or taking chronic medication.
4. Please wear casual clothes without metal buttons or necklaces in order to do the chest x-ray.
5. The hospital will do fecal gathering on the check-up day.

### **C. Website: Centers for Disease Control, R.O.C. (Taiwan)**

<http://www.cdc.gov.tw/english/index.aspx> ---> Click on Health Topics -> Alien Workers Health

#### ◎Contact Information

Health Center (Taoyuan Campus)	Health Center (Taipei Campus)
Tel: +886-3-350-7001 ex t. 3172 Email: <a href="mailto:monica@mail.mcu.edu.tw">monica@mail.mcu.edu.tw</a> (Ms. Hui Ya Tsai)	Tel: +886-2-2882-4564 ext. 2714 Email: <a href="mailto:amyhu@mail.mcu.edu.tw">amyhu@mail.mcu.edu.tw</a> (Ms. Hou-Wen Hu)

## ▲Authorization for Emergency Medical Treatment▼

Authorization for Emergency Medical Treatment needs to be completed by the parents or guardians. Please print or type in capital letters. The details of the agreement are listed below: In case of medical emergency of the student and need for emergency treatment, Ming Chuan University will notify parents, guardians or persons listed on the agreement as an emergency contact. In case of a medical emergency concerning the student, at a time when the parents (guardians) or listed emergency contacts, for any reason, cannot be reached, the school and its employees have the full power to act on parents (guardians) or the student's behalf for the following treatments:

- 1.Administer first aid;
- 2.Authorize a medical doctor to examine or treat student;
- 3.Arrange for the transportation of student, whether by ambulance or otherwise, to a proper facility where emergency medical treatment is normally administered, including but not limited to, an emergency room of a hospital, a doctor's office, or a medical clinic;
- 4.Sign releases as may be required in order to obtain any medical or surgical treatment as is required in the judgment of medical authorities at the facility.

### ©Contact Information

\*Office of International Student Service, OISS (**Taipei Campus**)

Tel: +886-2-2882-4564 ext. 2697, 2698

Fax: +886-2-2882-4564 ext. 2699

E-mail: nora@mail.mcu.edu.tw (Ms. Nancy Wang/Ms. Crystal Liang)

\*Office of International Student Service, OISS (**Taoyuan Campus**)

Tel: +886-3-350-7001 ext. 3311, 5313

Fax: +886-3-359-3854

E-mail: oiss@mail.mcu.edu.tw (Ms. Betty Chuang/Ms. Teresa Chung)

## ▲Transportation▼

### A. Transportation information from Taoyuan Airport to Ming Chuan University

International flights arrive at Taoyuan Airport, which is about 30 minutes from the Taoyuan campus (which costs about NT\$800 by taxi) and 60 minutes from the Taipei campus (which costs about NT\$1200 by taxi).

[https://www.taoyuan-airport.com/main\\_en/index.aspx](https://www.taoyuan-airport.com/main_en/index.aspx) ->click on transportation

### B. Transportation information from Taoyuan Campus to Taoyuan City (downtown)

The Taoyuan campus is about 20 minutes from the railway station of Taoyuan City. Public bus route No.137 runs from Taoyuan campus to Taoyuan railway station and back. It costs NT\$18 one way. If you are pressed for time, a taxi from the Taoyuan Station to the Taoyuan campus costs NT\$150. Taoyuan city (the nearest city from Taoyuan campus) is a business area. There are lots of restaurants, markets, and department stores there.

<http://www.mcu.edu.tw> ->click on English Traffic Map Information School Bus Schedule (Student)

### C. Transportation information around Taipei Campus

The Taipei campus is a 5-minute walk from the Shihlin or JianTan Mass Rapid Transit stations (MRT) of Taipei. Moreover, this campus is located on a main road, Zhong-Shan North Road, which is served by numerous bus lines. There are several bus stops in front of Ming Chuan Taipei Campus' main gate.

<http://www.trtc.com.tw/e/> ->click on Company Information Network and System

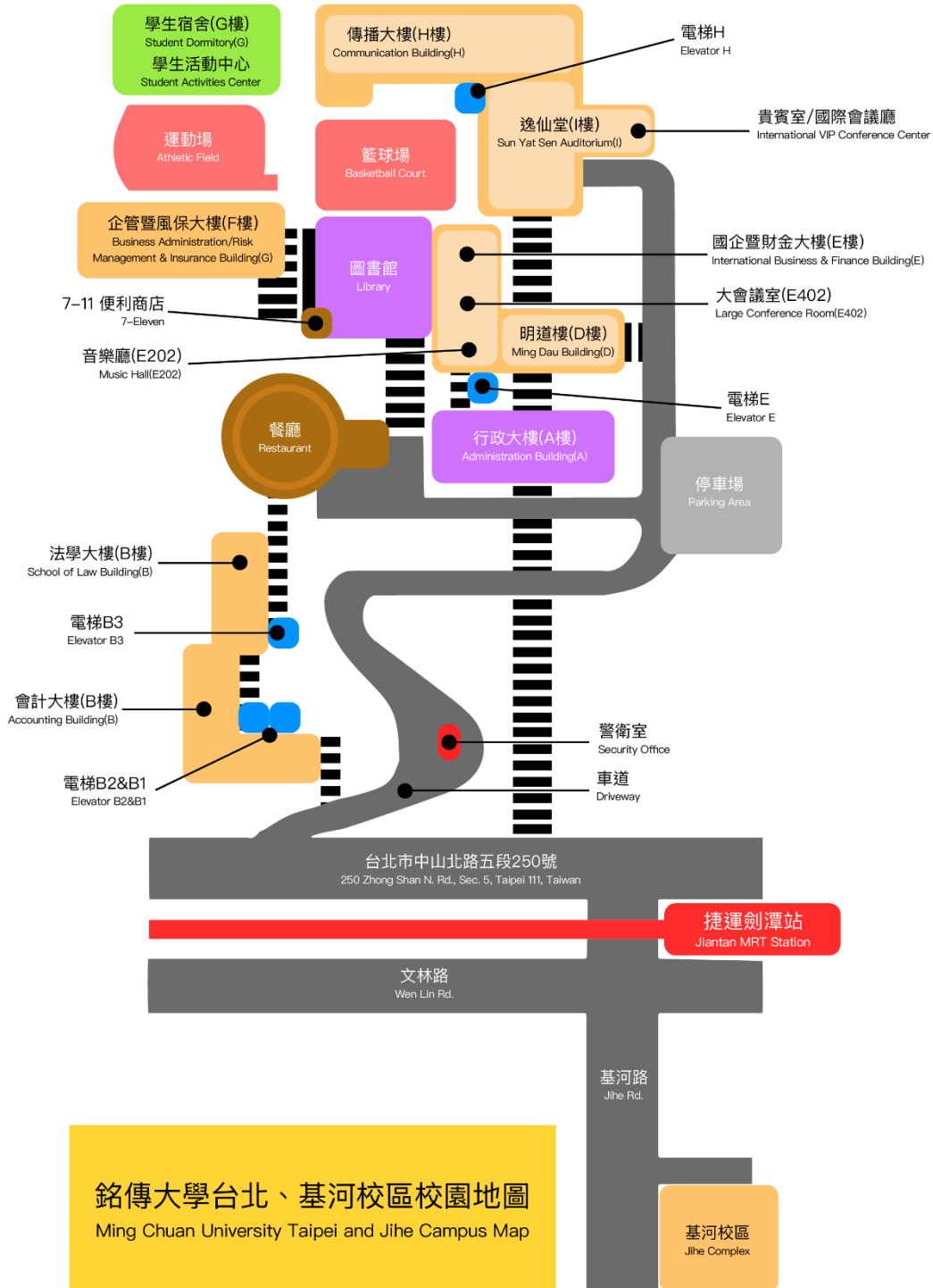
### D. Student Shuttle Bus Service

There are student shuttle buses providing transportation service to and fro campus during the semester. For fare and schedule information, please refer to the Ming Chuan transportation website.

<http://www.mcu.edu.tw> ->click on English Traffic Map Information School Bus Schedule (Student)



**Ming Chuan University- Taipei and Jihe Campus Map**



# Ming Chuan University Taoyuan Campus Map



銘傳大學桃園校區校園地圖  
Ming Chuan University Taoyuan Campus Map

## ▲Scholarships Treatment▼

When being accepted by MCU, international students are eligible to apply for the following financial benefits during their academic years.

\* Regular Programs-Southeast Asian Foreign Students

Year/Category		South - East Asia Student Scholarship (Undergraduate program students only)	Scholarship for the Best Student in Class
<b>Year One</b>	Semester 1	USD 530	Semester 2
	Semester 2		USD330
<b>Year Two</b>	Semester 1	USD 530	USD 660
	Semester 2		
<b>Year Three</b>	Semester 1	USD 530	USD 660
	Semester 2		
<b>Year Four</b>	Semester 1	USD 530	USD 660
	Semester 2		

\*MCU English-taught degree programs

Year/Category		Living and Learning Assistantsip for International College Student (IC Undergraduate program students only)	Scholarship for the Best Student in Class
<b>Year One</b>	Semester 1	Not eligible; please study hard	Semester 2 USD330
	Semester 2	NTD 15,000	
<b>Year Two</b>	Semester 1	NTD 11,000	USD 660
	Semester 2		
<b>Year Three</b>	Semester 1	NTD 8,000	USD 660
	Semester 2		
<b>Year Four</b>	Semester 1	NTD 4,000	USD 660
	Semester 2		

NOTE: Exchange rate: US\$: NT\$=1:28.1 (Exchange rate as of 2021/7, subject to change)



### ©MCU South-East Asia Student Scholarship:

Students who meet the conditions below will be eligible to apply for MCU Scholarship for South-East Asia Students.

- (1) Once accepted by MCU, students in Semester 1 of Year One will be immediately awarded the scholarship.
- (2) Further on, they must obtain the academic grade averaged over 80 and conduct grade averaged over 80 in the previous semester.
- (3) The scholarship is only applicable to undergraduate students.
- (4) MCU will offer all South-East Asia international students MCU Scholarship automatically without application in Semester 1 of Year One. From the second semester, students have to provide the academic grade to apply the scholarship from the beginning of the school.
- (5) Contact information: Ms. Daphne Chu, Tel: 03-3507001 ext.: 3703.

### ©Scholarships for the Best Student in Class:

1. Students who achieve the best academic performances in each class as well as academic grade average over 80 and conduct grade over 86 will be awarded scholarship NT\$10,000.
2. MCU Scholarship for the Best Student in Class is applicable to both undergraduate and graduate students. For graduate school student, the award is NT 5,000 per semester.
3. Students will be granted scholarships automatically when they achieve the academic performances. No additional application is needed.
4. Contact information: Ms. Huang in Student Affairs, Tel: 02-2882-4564 ext. 2502.

### ©International College International Student Scholarships

#### [Undergraduate Programs]

International students, studying in International College undergraduate programs, who meet the requirements below, may apply for International College International Student Scholarships starting from the second semester of their study at MCU, for their respective years.

1. Academic grade average over 75 and conduct grade over 80 in the previous semester
2. Freshman-year students can apply for 40% tuition scholarship; Sophomore-year students can apply for 30% tuition scholarship; Junior-year students can apply for 20% tuition scholarship; Senior-year students can apply for 10% tuition scholarship.
3. The amounts of scholarship awards shall be finalized by MCU school committee.
4. In the beginning of each semester, students should submit scholarship application online based on their academic grade and conduct grades in the previous semester.
5. Newly-admitted students in their first semester at MCU are not eligible for this scholarship.
6. Tuition waiver is not available for Taiwan scholarship students.
7. Contact information: Secretary of your program.

# Ming Chuan University 2023-24AY (First Semester) Calendar

Passed at the 442<sup>nd</sup> Administrative Council Meeting on March 20, 2023

112年03月20日第442次行政會議通過

Year	Month	Week	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Notes	
2023	Aug				1	2	3	4	5	(4) Summer Admin Recess	
			6	7	8	9	10	11	12	(9-10) Transfer Student Registration (11) Summer Admin Recess	
			13	14	15	16	17	18	19	(16-21) 2 <sup>nd</sup> Stage Freshmen Online Registration for Dormitory Lot Drawing (18) Summer Admin Recess (19) Rental service	
			20	21	22	23	24	25	26	(22) 2 <sup>nd</sup> Stage Freshmen Dormitory Lot Drawing Results (24) Administrator and Staff Educational Training (25) Summer Admin Recess	
			27	28	29	30	31			(28) Beginning of Fall Semester, MCUMI (828-93) Airport Pickup for New Overseas and Mainland Chinese Students (28-30) Returning Student Registration and Course Selection (29-30) Extended Graduation Student Registration and Course Selection (31) Departmental Class Advisor, Int'l Student Class Advisor Workshop Freshman Class Advisor Workshop	
	Sep								1	2	(1) Summer Break Dormitory Move-out (2-3) Dormitory Move-in for New Students (2-3) Airport Pickup and Dormitory move-in for New Int'l Students
			3	4	5	6	7	8	9	(4) New Int'l Student Workshop & Registration (TPE TYN) (4-5) Labor Day Holiday at MCUMI (5) University-wide Faculty Meeting; Class Advisor Workshop (5) TYN Mental Health Check & Competency Assessment for Freshmen and Transfer Students (6) TPE Mental Health Check & Competency Assessment for Freshmen and Transfer Students (5) TYN Freshmen Health Check-up (6) TPE Freshmen Health Check-up (6) KMN Freshmen Health Check-up (7-8) Freshmen Orientation on all Locations (9-10) Move-in Date for Returning Student Dormitory Residents	
		1	10	11	12	13	14	15	16	(11) Returning Student Registration; First Semester Begins; Classes Begin (9/15-10/15) International Student Registration for February Admission (11-15) TPE Student Clubs Expo (11-18) Online Course Add/Drop	
		2	17	18	19	20	21	22	23	(18-22) TYN Student Clubs Expo (18-22) Week of Respecting Our Teachers (TPE) (21) National Disaster Prevention Day Drill (23) Adjusted Workday for National Day (holiday)	
		3	24	25	26	27	28	29	30	(25-28) Week of Respecting Our Teachers (TYN) (29) Mid-Autumn Festival (holiday)	
	Oct	4	1	2	3	4	5	6	7		
		5	8	9	10	11	12	13	14	(9-10) National Day (holiday) and Adjusted Holiday (13) Student Club Advisor Seminar (13) TYN Class Advisor Counseling Workshop I	
6		15	16	17	18	19	20	21	(10/20-11/6) Online Application for Referral Examination of Masters' & Ph. D Programs (20) TPE Class Advisor Counseling Workshop (I) (21) Senior High School Student English Comprehension Test 1 (Tentative)		
7		22	23	24	25	26	27	28	(27) TYN Class Advisor Counseling Workshop II		
Nov	8	29	30	31							
					1	2	3	4	(3) TPE Class Advisor Counseling Workshop II		
	9	5	6	7	8	9	10	11	(6-10) Midterm Exams		
	10	12	13	14	15	16	17	18			
	11	19	20	21	22	23	24	25	(11/20-12/6) Online Application for Admission by Review of Exceptional Talent (Tentative) (20-24) TYN Literary and Arts Festival (23-28) Online Application Open for 2nd Semester Transfers (24) Campus Cleaning Competition (24) Gathering & Fun Competition for Mongolian Students in Taiwan (23) Curriculum Committee Meeting; Academic Affairs Committee Meeting		
12	26	27	28	29	30			(11/27-12/1) TPE Literary and Arts Festival (29) TPE 1st-round Freshmen Choral Contest			

2023	Dec						1	2	(1) TYN 1st-round Freshmen Choral Contest (1-5) Department Transfer Test (2) Exam for Referred Entrance to Masters' Programs & Doctoral Programs (tentative)	
		13	3	4	5	6	7	8	9	(4) University Affairs Committee Meeting (Tentative) (8) Final Freshmen Choral Contest
		14	10	11	12	13	14	15	16	(11-15) TYN Environment Week (11-16) MCUMI Final Exams (15-16) MCUMI Graduation Ceremony (15-16) Discovering Ming Chuan Camp for High School Students (15-27) Online Application Open for 2nd Semester Transfers (16) Senior High School Student English Comprehension Test 2 (Tentative)
		15	17	18	19	20	21	22	23	(22) Admission by Review of Exceptional Talent Exam (Tentative)
		16	24	25	26	27	28	29	30	
			31							
2024	Jan	17		1	2	3	4	5	6	(1) New Year (holiday) (1/5-2/20) Online Application for Masters' and Work-experience Masters' (Tentative)
		18	7	8	9	10	11	12	13	(8-12) Final Exams (13) Preliminary Seminar for Public Service Corps during Winter Break (13-15) Winter Vacation Move-out for Student Dormitories
			14	15	16	17	18	19	20	(15) Winter Vacation Move-in for Student Dormitories (16) 15th Concert in Commemoration of Ming Chuan University Founder Pao (Tentative) (17) MCU Faculty and Staff General Health Checkup TYN (16) MCUMI Beginning of Winter Semester (18) MCU Faculty and Staff General Health Checkup TPE (16-18) Online Course Selection for Returning Students (17-18) Online Course Selection for Extended Graduation Students (20-22) General Scholastic Ability Test (Tentative)
			21	22	23	24	25	26	27	
			28	29	30	31				(30-31) Registration for 2nd Semester Transfer Students (Tentative)

Continue to next page for 2023-24AY (Second Semester) Calendar

# Ming Chuan University 2023-24AY (Second Semester) Calendar

Passed at the 442<sup>nd</sup> Administrative Council Meeting on March 20, 2023

112年03月20日第442次行政會議通過

Year	Month	Week	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Notes	
2024	Feb						1	2	3	(2/1-5/31) International Student Registration for September Admission	
			4	5	6	7	8	9	10	(2/1-2/14) Winter Admin Recess (9) Chinese New Year's Eve	
			11	12	13	14	15	16	17	(13) Airport Pickup and Dormitory move-in for New Int'l Students (14) New Int'l Student Workshop & Registration (TPE/TYN) (16) MCUMI Beginning of Winter Semester (16) University-wide Faculty Meeting; Class Advisor Workshop (17-18) Student Dormitory Move-in	
		1	18	19	20	21	22	23	24	(19) Returning Student Registration; Second Semester Begins; Classes Begin (19-26) Online Course Add/Drop (19-23) Student Clubs Expo (TPE)	
		2	25	26	27	28	29			(28) Peace Memorial Day (Holiday)	
	Mar								1	2	
		3	3	4	5	6	7	8	9		(4-10) MCUMI Spring Break (8-9) Meet MCU (9-10) Work-experience Masters' Programs Exams (Tentative)
		4	10	11	12	13	14	15	16		(11-15) Student Athlete Online Application (Tentative) (11-28) Matsu and KMN Executive Master's Programs Online Application (Tentative) (14-19) Transfer Student Application (15) Anniversary Academic Conference (16) KMN Location 12th Anniversary
		5	17	18	19	20	21	22	23		(19) Masters' Programs 1st Round Entrance Exam (Tentative) (18-22) Alternative Literary and Arts Festival (TPE) & MCU Anniversary Week (23) MCU 67th Anniversary
		6	24	25	26	27	28	29	30		(25-29) Department Transfer Exam
			31								
	Apr	7		1	2	3	4	5	6		(3 - 8) Anniversary Makeup Holiday (4) Children's Day Holiday (5) Tomb Sweeping Festival Holiday
		8	7	8	9	10	11	12	13		(12-29) Online Application for Doctoral Programs (Tentative) (13) Student Athlete Exam (Tentative)
		9	14	15	16	17	18	19	20		(15-19) Midterm Exams
		10	21	22	23	24	25	26	27		(27) KMN, Matsu Executive Masters' Programs 1st Round Entrance Exam (Tentative) (26) TPE Class Advisor Counseling Workshop I (27-28) Referral Admissions at MCU
		11	28	29	30						(4/29-5/3) TPE Environment Week (4/29-05/04) MCUMI Final Exams (4/29-5/3) Alternative Literary and Arts Festival (TYN)
	May	12				1	2	3	4		(3) Campus Cleaning Competition (3) TYN: Class Advisor Counseling Workshop I
			5	6	7	8	9	10	11	(6-10) Filial Piety Week (8) TPE Industry Fair (9) TYN Industry Fair (9) Review of Continued Stay in Student Dormitory (9) Curriculum Committee Meeting; Academic Affairs Committee Meeting (10-11) MCUMI Graduation Ceremony for Master's Program (10) TPE Class Advisor Counseling Workshop II (11) Doctoral Program Entrance Exam (Tentative)	
		13	12	13	14	15	16	17	18		(17) TYN Class Advisor Counseling Workshop II
		14	19	20	21	22	23	24	25		(20-24) Graduating Student Exams (5/20-6/7) Transfer Student Online Application (Tentative)
15		26	27	28	29	30	31			(27) University Affairs Committee Meeting (Tentative)	
Jun								1			
	16	2	3	4	5	6	7	8		(8) TYN Graduation Ceremony	
	17	9	10	11	12	13	14	15		(9) TPE Graduation Ceremony (10) Dragon Boat Festival (holiday)	

	18	16	17	18	19	20	21	22	(17-21) Final Exams (17-23) 1st Stage Freshmen Online Registration for Dormitory Lot Drawing (22) Preliminary Seminar for Public Service Corps during Summer Break (22-24) Student Dormitory Move-out
		23	24	25	26	27	28	29	(24) Summer Vacation Move-in for Student Dormitories (24) 1st Stage Freshmen Dormitory Lot Drawing Results (25) Transfer Student On-site Application (Tentative) (24-25) Student Club Knowledge Workshop TPE/TYN (26-29) Club Leadership Workshop (29) Freshman Welcome Party TPE/TYN
		30							
Jul			1	2	3	4	5	6	(1) Makeup Holiday for Freshman Welcome Party (3) Transfer Student Exam (Tentative) (5) Summer Admin Recess
		7	8	9	10	11	12	13	(12) Summer Admin Recess (12-13) Subjects Test (Tentative)
		14	15	16	17	18	19	20	(19) Summer Admin Recess
		21	22	23	24	25	26	27	(22) Graduation Ceremony Makeup Holiday (23) Adjusted Holiday for May 1st Labor Day (23-25) Annual Holiday (26) Summer Admin Recess
		28	29	30	31				

## Introduction to Taiwan

### A. General Information

\*Area: 36,000 square kilometers

\*Population: 23 million

\*Capital: Taipei City

\*People: Chinese

\*Language: Mandarin/Taiwanese/Hakka

\*Religion:

Buddhism/Taoism/Christianity/Islam/Catholicism

Taiwan's total land area is only about 36,000 square kilometers; it is shaped like a tobacco leaf that is narrow at both ends. It lies off the southeastern coast of mainland Asia, across the Taiwan Strait from Mainland China-- a solitary island on the western edge of the Pacific Ocean. To the north lies Japan and Okinawa, to the south is the Philippines. Many airlines fly to Taiwan, helping make it the perfect travel destination. Taiwan lies on the western edge of the Pacific "rim of fire," and continuous tectonic movements have created majestic peaks, rolling hills and plains, basins, coastlines, and other wonders. Taiwan sees climates of many types: tropical, sub-tropical, and temperate, providing clear differentiation between the different seasons. There are about 18,400 species of wildlife on the island, with more than 20% belonging to rare or endangered species; among these are the land-locked salmon, Taiwan mountain goat, Formosan rock monkey, Formosan black bear, blue magpie, Mikado pheasant, Hsuehshan grass lizard, and many more. The government has established 6 national parks and 12 national scenic areas to preserve Taiwan's best natural ecological environment and cultural sites. Take in the splendor and sheer heights of the cliffs at Taroko Gorge; take a ride on the Alishan train--one of only three mountain railways in the world—and experience the breathtaking sunset and sea of clouds; hike up to the summit of Northeast Asia's highest peak, Jade Mountain. You can also soak up the sun in Kending, Asia's version of Hawaii; stand at the edge of Sun Moon Lake; traipse through the East Rift Valley; or visit the offshore islands of Kinmen and Penghu. It's fun in capital letters as well as an awesome journey of natural discovery! The cultural aspects are also not to be missed. The blending of Hakka, Taiwanese, and mainland Chinese cultures has produced a rich plethora of cultural and social color. Whether it is religion, architecture, language, living habits, or food, it's just one big exciting melting pot! Food is the best representative of this cultural mixing and matching. Aside from cuisines from different parts of the mainland such as Zhejiang, Hunan, Guangdong, Yunnan, Shanghai, Beijing, Sichuan, and others, there is also the local Taiwanese cuisine, as well as the local delicacies of each area.

### B. Travel Information

\*Time: GMT/UTC plus eight hours

\*Electricity: 110V, 60 Hz

\*Currency: The Republic of China's unit of currency is the New Taiwan Dollar (NT\$), which has five denominations in paper money and five in coins. Paper money comes in NT\$2000, NT\$1000, NT\$500, NT\$200, and NT\$100 denominations. Coins come in NT\$50, NT\$20, NT\$10, NT\$5 and NT\$1 denominations.

\*Bus: In Taipei city, the standard fare is NT\$15, and in Taoyuan City, the standard fare is NT\$20, more if you need to cover several zones.

\*MRT (Mass Rapid Transit): Fares range from NT\$20 to NT\$60. Students can get discount when taking public transportation using EasyCard which is bought with student ID cards in Taipei City.

\*Taxi: The basic fare is NT\$80, NT\$5 for additional 500 meters.

### **C. Temperature**

Don't worry too much about getting burnt by the dazzling sun; the island of Taiwan is located in the subtropical climate zone, and the sun is not as stinging hot as it seems from its brightness. Furthermore, the island is surrounded by oceans; and the ocean breezes, which are the reason for Taiwan's humid weather, will surely make you completely forget the dry cold back home. If you are from a low-latitude country, you will certainly revel in the nice warmth of Taiwan's sun. Because of the coolness that hangs in the air, it is a welcoming change from the simmering heat of your native country. You can do some hiking in the mountains, surrounding yourself with the beautiful trees of the forest while inhaling some of that pure and fresh air that blows on the island of Taiwan. Taiwan enjoys warm weather all year round. The strongest fluctuations in weather conditions are during spring and winter, while during summer and autumn the weather is relatively stable. Taiwan is extremely suitable for traveling, as the annual average temperature is a comfortable 22 degrees Celsius with lowest temperatures ranging from 12 to 17 degrees Celsius (54-63 Fahrenheit). Therefore, with the exception of a few mountain areas where some traces of snow can be found during winter, no snow can be seen throughout Taiwan. When summer is about to dismiss spring (March to May), continuously drizzling rain will sometimes fall on Taiwan. When visiting Taiwan during this period, remember to carry an umbrella at all times; because although it might seem romantic to have a stroll in the rain, it is no fun to travel when you're soaking wet. During the summer (June to August) typhoons sometimes reach the island. During this period, we suggest you keep an eye on weather reports, because during typhoon weather the roaring waves at the coast are not to be regarded as one of Taiwan's tourist scenes. During autumn (September to October) you can wholeheartedly enjoy the cool and soothing weather, while Taiwan's relatively warm and short winter (November to February) is the time for you to admire the beautifully colored maple trees in mountain areas. The cold fronts that reach Taiwan sporadically are greatly favored by the island's hot spring lovers.

### **D. Exchange Rate**

USD\$: NT\$=1:28.1 (Exchange rate as of 2021/07, subject to change)

### **E. Information**

Welcome to Taiwan <http://eng.taiwan.net.tw/>

Central Weather Bureau <http://www.cwb.gov.tw/eng/index.htm>

Taipei travel net <http://www.taipeitravel.net/tw/>

Taipei Rapid Transit Corporation <http://english.trtc.com.tw/>

## ▲Items to Note before Departure▼

### **A. Important Documents**

1. Passport, visa, flight ticket
2. Original diploma and transcripts of highest degree or graduation certificate (verified by your country's ROC (Taiwan) missions (Embassies or Representative Offices))
3. Offer Letter/Admission Letter
4. Original bank statement
5. Flight information, accommodation information and contact phone numbers
6. Information about schools attended and relatives' contact details
7. 15 copies of 2-inch head & shoulder photos in color with a white background (taken within the last six months)
8. Vaccine Inoculation Certificate
9. Other related documents

### **B. Money**

1. Some foreign currency (US Dollars)
2. Sufficient NT dollars for tuition fees and at least 2 months living expenses.
3. Traveler's checks
4. Credit card(s)
5. The university will help each student to open a bank account which will be valid about one month after the school starts. To open an account, the student must prepare passport and Alien Resident Certificate (ARC).

### **C. Clothing**

1. Winter clothes (It can be cold and damp.)
2. Summer clothes (It can be hot and humid.)
3. Personal toiletries
4. A formal outfit (not required)
5. Traditional attire from your country (Optional)

### **E. Books**

1. Electronic or printed dictionary
2. Stationery items
3. Reference books

### **F. Necessary/ personal medicines**

### **G. More Information**

1. There are many convenience stores in Taiwan, so it is easy to buy daily items.
2. The weather in Taiwan is a little hot on average, but it can be cold and damp in the winter. We suggest you to prepare coats and sweaters.
3. To look for the overseas representative offices of Taiwan government, please visit the website of the Ministry of Foreign Affairs <https://www.mofa.gov.tw/>



## ▲International Student Buddy Program▼

Buddy Program was established in 2009, aiming to encourage interaction and understanding between the international and local students of MCU. Buddy Program is made up of local volunteer students who are currently studying at MCU, to help newly-arriving international students adjust into the campus environment and culture in Taiwan. So far, we have served hundreds of international students with care, friendship and companionship. Before the new semester starts, we will pair each international student with a Buddy. The Buddy will get in touch with you directly by email or FB, and make your stay in Taiwan enjoyable. You are welcome to sign up for Buddy Program!

[ If you would like to know more about the activities of Buddy Program, please visit our website! ]

\*Buddy Bon's Official Webpage :

<http://iee.mcu.edu.tw/en> (click on MCU Buddy Bon)

\*Buddy Bon Facebook Fan page

銘傳大學學伴幫 MCU Buddy Bon

<https://www.facebook.com/MingChuanBuddyBon>

◎Contact Information

\*Division of International Education and Exchange

Tel: +886-3-350-7001 ext. 3705

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E-mail: [ivy@mail.mcu.edu.tw](mailto:ivy@mail.mcu.edu.tw) (Ms. Ivy Lin)